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**WMU ESSENTIAL STUDIES COURSE REVIEW AND APPROVAL COMMITTEE  
Minutes of 21 March 2022**

**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:04 a.m. on 21 March 2022, via Webex video conferencing by Colleen Stano, chair.

**Roll Call**

**Members Attending:** Kirsty Eisenhart, Beth Ernst, Dana Hammond, Michele McGrady, Matilda McLean, Carol Weideman

**Members Absent:** Gina Kling, Kathryn Thomsen, Kathryn Wagner,

**Advisory Members Attending:** Diana Blouin, Nick Gauthier, Melinda Lockett, Shannon Myers, Colleen Stano, Sharon VanDyken

**Advisory Members Absent:** Anthony Helms, Nicolas Witschi

**Ex Officio Attending:** Decker Hains

**Quorum**

A quorum was present.

**Agenda**

It was moved by McGrady, seconded by Eisenhart, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

It was moved by Weideman, seconded by McGrady to approve September, October, December minutes as presented. The motion carried unanimously. It was moved by Weideman, seconded by McGrady, to approved February minutes as amended. The motion carried unanimously.

**Reports of Officers**

Chair Stano reminded the committee of the final meeting on 20 April to complete outstanding proposals.

Ex Officio Hains reminded the committee of the May deadline for submitting an annual report to the WMU Essential Studies Executive Advisory Committee.

McLean joined the meeting at 10:30 a.m.

**Reports of University Representatives**

Due to the absence of Interim WMU Essential Studies Director Witschi no report was provided.

**Reports of Council/Committee Standing Committees**

None.

**Unfinished Business**

The following courses were discussed for the cyclical review:

- EDLD2000  
The committee agreed that the proposal meets the review process expectations.
- IEE2610  
The committee agreed that the proposal meets the review process expectations.

- GEOG2650  
The committee agreed that the proposal meets the review process expectations.

It was moved by McGrady, seconded by Ernst, to approve the review of proposals EDLD2000, IEE2610, and GEOG2650. The motion carried unanimously.

The following course were discussed for initial proposal review:

- WES\_BIOS2320\_L2020-BIOS-2  
The committee recommended denying the proposal with recommendations for resubmission.
- WES\_BUS3960\_B2021\_BUS-18\_BUS-18  
The committee recommended approval of the proposal with changes.
- WES\_JPNS1000\_L2021\_LANG-153  
The committee recommended approval of the proposal as submitted.
- WES\_GER1000\_L2021\_LANG-152  
The committee recommended approval of the proposal as submitted.
- WES\_HPHE1700\_E2021\_HPHE-1  
The committee recommended approval of the proposal with changes.
- WES\_SPAN1000\_L2021\_SAN-154  
The committee recommended approval of the proposal as submitted.
- WES\_GEOS4700\_L2021\_GEOS-59  
The committee recommended approval of the proposal with changes.
- WES\_SOC 3140\_L2018\_SOC-601  
The committee recommended approval of the proposal as submitted.
- WES\_SOC4420\_L2021\_SOC-47  
The committee recommended approval of the proposal as submitted.
- WES\_PHYS1070\_L2021\_PHYS-88  
The committee recommended approval of the proposal with changes.
- WES\_PHYS1130\_L2021\_PHYS-125  
The committee recommended approval of the proposal with changes.

It was moved by Ernst, seconded by Weideman, to deny proposal WES BIOS2320 L2020 BIOS-2 as recommended. The motion carried unanimously.

It was moved by Ernst, seconded by Weideman, to approve all other proposals reviewed. The motion carried unanimously.

Ernst joined the meeting at 10:50 a.m.  
Wagner left the meeting at 10:50 a.m.

### **New Business**

The committee agreed to a minimum of two evaluators for all cyclic review submissions. A process was created in Teams. A comment will be added in Curriculum for incomplete proposals along with a request for missing materials no later than 15 April 2022.

The following courses were discussed for the cyclical review

- WES\_COM3070  
The committee agreed that the proposal meets the review process expectations.
- WES\_ENG1050  
The committee agreed that the proposal meets the review process expectations.
- WES\_ENG3810  
The committee agreed that the proposal meets the review process expectations.
- WES\_ECON3090  
The committee agreed that the proposal meets the review process expectations.

It was moved by McGrady, seconded by Ernst, to approve the review of proposals COM3070, ENG1050, ENG3810, and ECON3090. The motion carried unanimously.

The following courses were resubmitted for initial review

- WES\_NUR2200\_H2021\_NUR-75  
The committee recommended approval of the proposal as submitted.
- WES\_SLHS2090\_H2021\_SPAA-49  
The committee recommended approval of the proposal as submitted.
- WES\_ME4805\_A2019\_ME-21  
The committee recommended approval of the proposal as submitted.

It was moved by Ernst, seconded by Weideman, to approve all of the proposals as recommended. The motion carried unanimously.

Hammond left the meeting at 11:30 a.m.

### **Announcements**

None.

### **Adjournment**

It was moved by Ernst, seconded by McGrady, to adjourn the meeting at 11:48 a.m. The motion carried unanimously. The WMU Essential Studies Course Review and Approval Committee will meet next on 18 April 2022, at 10 a.m. via Webex video conferencing.

### **Approval**

Submitted by Carol Weideman, Secretary

Minutes approved on 21 November 2022.