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**Undergraduate Studies Council  
Minutes of 12 April 2022****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Undergraduate Studies Council was called to order at 3:08 p.m. on 12 April 2021 via Webex video conferencing by Clifton Ealy Jr., chair.

**Roll Call**

**Members in Attendance:** Mert Atilhan (substitute for Colin MacCreery), Jessica Birnbaum, Deanna Bush, Carrie Cumming, Clifton Ealy, Steven Eberth, Kristal Ehrhardt, Lori Gray, Irma Lopez, Dawn Mason, Diane Riggs, Nicolas Witschi

**Members Absent:** Elisha Ewing, Ashlynn Jackson, Mary-Louise Totton, Kelly Wittenberg

**Advisory Members Present:** Betsy Drummer, Edwin Martini

**Ex Officio:** Scott Slawinski

**Guests:** Mary Anderson, Counselor Education and Counseling Psychology, Robert Bensley, Interdisciplinary Health Programs; Janet Hahn, Interdisciplinary Health Programs

**Quorum**

A quorum was present.

**Agenda**

Curriculum proposal USC-GSC\_CEHD1098\_Other-Accelerated-MA-CounselingPsych.Fall23 was added to the agenda as New Business. It was moved by Witschi, seconded by Riggs, to accept the agenda as amended. The motion carried unanimously.

**Elections of Officers**

Ex Officio Slawinski explained and led the officer election process via private chat in Webex. Ealy nominated himself as chair. Ehrhardt nominated Riggs as chair. It was moved by Ehrhardt, seconded by Slawinski, to elect Riggs as chair. With two opposed and 10 in favor, the motion carried.

It was moved by Riggs, seconded by Ealy, to elect Slawinski as vice chair. The motion carried unanimously.

It was moved by Ehrhardt, seconded by Ealy, to elect Ehrhardt as secretary. The motion carried unanimously.

The election was further verified by Eberth and Cumming.

**Minutes**

It was moved by Witschi, seconded by Riggs, to approve the 15 March 2022 minutes as presented. The motion carried unanimously.

**Reports of Officers**

Chair Ealy reported that the council had been able to complete the review of two significant proposals.

Ex Officio Slawinski provided an update on the status of the two proposals referenced by Chair Ealy.

**Reports of University Representatives**

Associate Provost for WMUx Martini reported improved enrollment which was associated with the efforts of many, including the Provost.

Interim Curriculum Manager Witschi reported the launch of the spring 2022 Exploring and Assessing WMU Essential Studies event that will be held annually in fall, beginning fall 2022, to promote information sharing.

### **Reports of Council/Committee Standing Committees**

Ex Officio Slawinski reported that a meeting is scheduled later in April regarding the continuation of the Intellectual Skills Program Advisory Committee. Martini noted the need to review the data findings. Ehrhardt suggested that a representative from Literacy Studies be invited to the meeting.

Bush reported that the Service Learning Course Approval Committee has struggled with COVID so the committee is looking at various methods to reengage with the community to offer opportunities for students and collaboration. A new liaison will need to be appointed to the committee.

Cumming reported that the Transfer of Credit Committee is identifying courses to make recommendations. The committee is reviewing 3+1 programs with community colleges and it is expected that will result in a Memorandum of Action.

### **Unfinished Business**

Chair Ealy postponed updates of charges to the next meeting.

### **New Business**

Bensley and Hahn presented a summary of each of the CHHS curriculum proposals and addressed questions. It was moved by Mason, seconded by Riggs, to approve proposals USC CHHS17-21 SHIP New-Minor-PublicHealth.Fall22; USC CHHS22-21R SIHP Change-Program-IntegrativeHolisticHealth.Fall22; and USC CHHS26-21 SIHP New-Minor-LongTermCareAdmin.Fall22 as prestened. With one abstention the motion carried.

Anderson presented a summary of the CEHD curriculum proposal and addressed questions. It was moved by Birnbaum, seconded by Ehrhardt, to approve proposals USC CEHD1098 Other-Accelerated-MA-CouncelingPsych.Fall23 as presented. The motion carried unanimously.

### **Announcements**

None.

### **Adjournment**

It was moved by Birnbaum, seconded by Lopez, to adjourn the meeting at 4:06 p.m. The motion carried unanimously. The Undergraduate Studies Council will meet next on 10 May 2022 at 3 p.m. virtually via Webex.

### **Approval**

Submitted by Steven D. Eberth, Secretary

Minutes approved this tenth day of May 2022.