
EXECUTIVE BOARD
Minutes of 13 May 2022**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10 a.m. on 13 May 2022, in Ellsworth Hall, room 3201 and via Webex video conferencing by Sarah Summy, president.

Roll Call

Members in Attendance: Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, Bret Wagner, Sarah Summy, Zeljka Vidic

Member Absent: Marilyn Kritzman

Staff in Attendance: Sue Brodasky

Quorum

A quorum was present.

Agenda

An unfinished item was added to appoint an International Education Council member. It was moved by Hains, seconded by Wagner, to accept the agenda as amended. The motion carried.

Minutes

It was moved by Fogarty, seconded by DeChano-Cook, to receive the 22 April 2022 meeting minutes in order to have them on record. The motion carried.

Reports of Officers

President Summy provided the Executive Board members the expectations of service. She acknowledged it as service to the University and encouraged members to attend all meetings. She further explained the configuration of the Executive Board according to the Faculty Senate bylaws and balancing seasoned members with new members. The overall job of the Executive Board is to represent all faculty with a 360-degree view of the University, not individual colleges or departments.

President Summy reported that the Faculty Senate open administrative position had been changed from full-time to part-time during the budget reductions in 2021. There had been a prior position posting in December 2021 that has yet to closed. Since there has not been any communication to those applicants it was suggested that their materials be reviewed. It was also suggested that President Summy confer with Acting Provost Cheatham about funding for the position.

President Summy will be meeting with President Montgomery next week and asked for any topics to be directed to her via email. When asked the Executive Board agreed to extend invitations to both Acting Provost Cheatham and President Montgomery to attend at least one EB meeting over summer, and monthly for the Provost and once a semester for the President during the academic year. Discussion was held regarding the Employee Engagement Survey.

Vice President Rantz reported on his meeting with Acting Provost Cheatham. Topics included the Business BBA curriculum proposal, the curriculum process and procedures, the curriculum appeals process, postponement of the Faculty Retirement Recognition event, and an WMU Essential Studies faculty concern which President Summy has resolved. Discussion was held regarding Curriculog and the change in the WMU Essential Studies Director.

Unfinished Business

President Summy reported that Associate Provost Paulo Zagalo-Melo requested the appointment of the HIGE Director for Study Abroad Joseph Milostan to the International Education Council. It was moved by

Rantz, second by Hains, to appoint the HIGE Director of Study Abroad to the IEC as a permanent member beginning immediately. The motion carried.

New Business

President Summy led a review of the Faculty Senate councils and committees to identify liaison assignments. They are as follows:

- AITC – Fogarty
- CPFC – Vidic (fall 2022) / Wagner (spring 2023)
- GSC – Rantz
- IEC – DeChano-Cook (fall 2022) / Vidic (spring 2023)
- RPC – DeFulio
- USC – DeChano-Cook (fall 2022) / Jehnzen (spring 2023)
- PCC – Jellies
- WMU Essential Studies Executive Advisory Committee – DeChano-Cook
- WMU Essential Studies Course Review and Approval Committee – Hains

President Summy provided tentative dates for future Executive Board meetings, based on the second and fourth Friday's of each month. Dates were reviewed and discussed. The 27 May meeting was canceled. The 10 June meeting was identified for an off-campus retreat to begin at 9 a.m. The focus of the retreat will be a needs assessment (SWOT Analysis) of the Faculty Senate.

President Summy introduced the projected Fetzer Center and Student Center room rental costs provided by Brodasky. Discussion was held regarding available technology and catering options. It was suggested that council and committee meetings remain completely virtual and that the full Senate meeting be in-person with a on-line streaming option without virtual voting capabilities. It was noted that the option of substitutes/proxy voting will need to be reviewed and possibly revised over the summer in order to accommodate no voting on-line at Senate meetings. Transparency regarding reasoning for the change in delivery will be necessary. Discussion was held.

It was moved by DeChano-Cook, seconded by Rantz, to conduct all full Senate meetings in person with live streaming until further notice. The motion carried.

It was moved by DeChano-Cook, seconded by Jellies, to conduct all council and committee meetings virtually until further notice. The motion carried.

It was moved by Jellies, seconded by DeChano-Cook, to conduct all Executive Board meetings HyFlex until further notice. The motion carried.

It was moved by Jellies, seconded by DeChano-Cook, to host the full Senate meetings in the new Student Center until further notice. The motion carried.

Brodasky introduced the year-end budget projections for the Faculty Senate. Discussion was held.

University Committees

President Summy led a review of University led committees to identify liaison assignments. They are as follows:

- Accessible Technology Committee – Summy
- Employee Engagement Survey Committee – DeChano-Cook
- Fallen Broncos – Hains
- Interdisciplinarity – To Be Determined
- Racial Justice Advisory Committee – To Be Determined
- Space Advisory Committee – To Be Determined
- Strategic Resource Management – To Be Determined
- Student Center Advisory Board – Brodasky
- University Policies Committee – Jellies
- University Strategic Planning – Summy

President Summy provided the report of the Provost Search Committee. The Campus Voice Sessions and survey have concluded. The position title is in question and the committee will be recommending a change to President Montgomery. The job announcement will be updated before being posted.

President Summy reported that the Executive Board members have been invited to meet with the three Director for Academic Labor Relations candidates. Questions were raised regarding each candidates' qualifications. Discussion was held.

Faculty Senate Councils and Committees

President Summy provided the report of the Undergraduate Studies Council via email (Appendix A).

President Summy provided the report of the Research Policies Council via email (Appendix B).

Announcements

Rantz reported that there are questions about the Interdisciplinarity Project continuing. It was questioned, if disbanded what would happen to the project seed money. Discussion was held.

Adjournment

President Summy adjourned the meeting at 11:29 a.m. The next Executive Board meeting will be held on 10 June, 2022 off-campus at 9 a.m.

Approval

Submitted by Sue Brodasky, Faculty Senate Administrator

Minutes were approved 10 June 2022.

Appendix A: Undergraduate Studies Council – Summy

Discussion included:

- One curriculum proposal was reviewed and approved.
- Witschi provided an update on Curriculog that included:
 - All templates (program changes and WMU Essential Studies) will be available by fall
 - Soft launches will take place earlier
 - Training sessions will be offered in the fall, probably by college

Appendix B: Research Policies Council – Summy

Discussion included:

- Elections of officers was held
 - Andre Venter was elected chair
 - Onur Arugaslan was elected vice chair
- Hurwitz was appointed as the FRACAA chair
- The new Vice President for Research and Innovation is being trained
- It was confirmed that the unspent award monies from this academic year will roll-over to next academic year.
- Feedback was gathered from council members for the year-end report.
- FRACAA updates included:
 - Suggestion to raise the amounts to \$15,000
 - Suggestion to change application periods such that as soon as a faculty member satisfies the requirements of an award, they would be eligible to apply again
- A motion approved amending the FRACAA awards to \$15,000 and the SFSA to \$3,000