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**EXECUTIVE BOARD**  
**Minutes of 24 June 2022****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10 a.m. on 24 June 2022, in Ellsworth Hall, room 3201 and via Webex video conferencing by Sarah Summy, president.

**Roll Call**

**Members in Attendance:** Anthony DeFulio, Kieran Fogarty, John Jellies, Kyle Jehnzen, William Rantz, Sarah Summy, Bret Wagner, Zeljka Vidic

**Member Absent:** Lisa DeChano-Cook, Decker Hains, Marilyn Kritzman

**Staff in Attendance:** Sue Brodasky

**Quorum**

A quorum was present.

**Agenda**

The University Policies Committee report was removed because the meeting had been canceled. It was moved by Rantz, seconded by Jellies, to accept the agenda as amended. The motion carried.

**Minutes**

It was moved by Vidic, seconded by Jellies, to approve the 10 June 2022 meeting minutes as presented. With three abstention the motion carried.

**Reports of Officers**

President Summy reported on her meeting with WMU President Edward Montgomery. Topics included the curriculum process and the possibility of Curriculog tagging course changes that should be reviewed by units/departments/colleges which could be affected by the proposed change(s); the SWOT analysis completed by the Faculty Senate Executive Board and the outcome of possible Executive Board meetings with University senior leadership such as the President's Cabinet, Vice Presidents, and Deans; possible agendas and proposed outcomes of the senior leadership meetings; continued interaction with the Western Student Association and the Graduate Student Association and their planned initiatives for the next academic year; and President Montgomery's attendance at the 26 August Executive Board meeting.

President Summy reported that the Business Dean Satish Deshpande and Arts and Science Dean Carla Koretsky recently met about the proposed changes to the BBA program. Curriculum proposal CEHD1155 remains undecided. Discussion was held.

President Summy provided the Board of Trustee meeting report. She and Vice President Rantz met with BOT Chair Lynn Chen-Zang and Vice Chair Shelly Edgerton, who expressed interest in the activities of the Faculty Senate. Vice Chair Edgerton offered to attend an Executive Board meeting and/or a Faculty Senate meeting. It was suggested that the EB create an onboarding to the Senate for new trustees. At the BOT meeting tuition and room and board were increased; financial aid is also being increased to offset the tuition and room increase. The BOT reviewed presidential retention initiatives.

President Summy reported on a recent meeting with Emeriti Council Chair Mary Lagerwey, a former Faculty Senate President. The Emeriti Council would like to develop a closer relationship with the Faculty Senate. Topics included the proposed Last Lecture series and the Faculty Retirement Recognition event.

Vice President Rantz's meeting with Acting Provost Christopher Cheatham was canceled. Rantz asked the EB members to email him any topics for his upcoming meeting with Cheatham.

## **Unfinished Business**

President Summy introduced the SWOT action plan that she developed following the last EB meeting, which includes measurable outcomes and establishes goals. Text from the Faculty Senate website was used to create formal mission and vision statements. Discussion was held and edits were suggested. President Summy will incorporate the suggestions and redistribute to the EB for further review. She created end states (goals) and objectives in order to clarify what the expected accomplishments will be for the next two years. Discussion was held. She asked for the EB members to review the materials and email tasks to be added to each objective to be discussed at the next meeting.

President Summy reported that it was found that MOA-21/04: *Revision of Accelerated Graduate Degree Programs* had previously been approved by the Undergraduate Studies Council but had not been provided to the Graduate Studies Council. The GSC reviewed and approved MOA-21/04 at its 26 May 2022 meeting. Discussion was held and it was noted that the actions of the MOA are in service to students regarding the minimum GPA for graduate school admission. It was moved by Jellies, seconded by Rantz, to forward MOA-21/04 to the Faculty Senate at its 6 October 2022 meeting. The motion carried.

Brodasky reported that the vacant Faculty Senate staff position has received several applications and suggested three for Webex interviews. Fogarty and Rantz volunteered to serve on interview committee with Summy and Brodasky. Brodasky will schedule interviews as soon as possible.

## **New Business**

President Summy provided the history of the Nursing's concerns regarding RN to BSN program to meet the WMU Essential Studies requirements. Nursing has asked for a waiver but it had been determined by the WMU Essential Studies Executive Advisory Committee that waivers would not be allowed. The nursing national certification exam is used to provide WMU course credits and the concern is that if WMU Essential Studies credits were required in addition it would make the program too difficult and competitiveness would be lost. The WMU Essential Studies Course Review and Approval Committee has approved a crosswalk that would allow the exam to be used to meet the WMU Essential Studies objectives; however, the crosswalk has not been approved by the WMU Essential Studies Executive Advisory Committee, which suggested that Nursing demonstrate measure to show how the exam meets the student learning outcomes and in addition draft a MOA to address the issue. Nursing has yet to indicate how they would like to proceed. Discussion was held.

President Summy noted that the council year-end reports are due on 30 June and will include results of this year's charges along with suggestions for next year's charges. She will review each report with the council liaison to draft charges to be presented to the EB at a future meeting.

President Summy reported that the Undergraduate Studies Council vice chair Kristal Ehrhardt has resigned her seat due to being named the Interim Dean of Education. It was moved by Rantz, seconded by Jellies, to appoint Susan Piazza to USC to fill the remainder of Kristal Ehrhardt's term. The motion carried. USC will need to elect a new vice chair at its next meeting.

President Summy reviewed the council and committee membership vacancies, and asked EB members to assist in soliciting volunteers to fill those seats. Jellies volunteered for Graduate Studies Council, DeFulio volunteered for Research Policies Council, Wagner volunteered for Campus Planning and Finance Council, and Summy volunteered for Undergraduate Studies Council and to meet with the Engineering dean to fill three various seats.

Brodasky provided explanation about the conflict for council and committee December meetings. It was confirmed that the Senate Constitutions requires the councils to meet in September, October, November, December, January, February, March, April, and May. Brodasky will set the meeting schedules for December.

## **University Committees**

President Summy provided the report of the Provost Search Committee. The committee has completed work on the job profile and compared it to other university postings. Marketing and Communications created an attractive portfolio with updated information. The search firm provided suggested advertising options. The committee will be taking implicit bias training next week. Discussion was held.

**Faculty Senate Councils and Committees**

None.

**Announcements**

None.

**Adjournment**

President Summy adjourned the meeting at 11:23 a.m. The next Executive Board meeting will be held on 8 July, 2022 at 10 a.m. in room 3201 of Ellsworth Hall and via Webex.

**Approval**

Submitted by Sue Brodasky, Faculty Senate Administrator

Minutes were approved 8 July 2022.