

**EXECUTIVE BOARD
Minutes of 8 July 2022**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10 a.m. on 8 July 2022, in Ellsworth Hall, room 3201 and via Webex video conferencing by Sarah Summy, president.

Roll Call

Members in Attendance: Lisa DeChano-Cook, Kieran Fogarty, Decker Hains, John Jellies, Kyle Jehnzen, William Rantz, Sarah Summy, Bret Wagner, Zeljka Vidic

Member Absent: Marilyn Kritzman

Staff in Attendance: Sue Brodasky

Quorum

A quorum was present.

Agenda

It was moved by Hains, seconded by Jellies, to accept the agenda as presented. The motion carried.

Minutes

It was moved by Wagner, seconded by Rantz, to approve the 24 June 2022 meeting minutes as presented. With two abstentions the motion carried.

Reports of Officers

President Summy reported on a meeting with AAUP leadership. Collaboration with the Faculty Senate and WMU administration was expressed. The Faculty Senate Executive Board was invited to attend the 2 September 2022 AAUP event.

DeFulio joined the meeting at 10:04 a.m.

Vice President Rantz did not provide a report.

Unfinished Business

President Summy provided an update on the council vacancies. Work continues on filling the seats.

Brodasky reported that two of three candidates responded to the invitation to interview, and that an offer has been extended for the Faculty Senate staff position which is in negotiation.

New Business

President Summy introduced curriculum proposal CEAS-4.TransEngMtgTech.2021 and provided history regarding the delayed processing of the proposal. Discussion was held. It was suggested seeking clarification from the two department chairs that the proposal is still in consideration. It was noted that it was originally signed by the chairs in October and by the dean in December, therefore, there was concern that the proposal has missed inclusion in the fall catalog. Questions were raised about the name of the department being tied to the program which will no longer reside in the department. It was moved by Hains, seconded by Rantz, to approve proposal CEAS-4.TransEngMtgTech.2021 as presented. The motion carried.

Acting Provost

Acting Provost Cheatham provided updates on the Strategic Resource Management budget model subvention funds; status of Interdisciplinarity Initiative; curriculum process possible updates; and promotion of faculty cyber security training.

Unfinished Business, Cont.

President Summy distributed the revised action plan which had been updated based on feedback. President Summy asked that any additional revisions for the mission and vision to be sent to her via email. She reviewed each of the action items:

- Objective 1: Resolve curriculum process issues
 - Tasks:
 - Address the appeals process (summer) – DeChano-Cook, Hains, and Wagner
 - Add Curriculog
 - Revise procedures
 - Implement processes for USC, GSC, CRAC (fall) – Summy, Brodasky, and Witschi
 - Review and document curriculum proposals
- Objective 2: Educate University community on the purpose, roles, responsibilities of the Faculty Senate
 - Tasks:
 - Create “Did You Know” series – DeFulio
 - Convene syllabus recommendation committee
 - Promote Senate 101 training – DeFulio
 - Focus a Senate Snapshot at the end of each semester to highlight the work of the Senate – Summy
- Objective 3: Increase faculty and staff participation within the Faculty Senate
 - Tasks:
 - Educate the University community on the purpose of the Senate
 - Develop protocol for voting at Senate meetings, including proxy voting (by 15 September) – Summy and Jellies
 - Create incentives to recruit new participants – DeChano-Cook and Vidic
- Objective 4: Increase collaboration with senior administration to determine specific strategies that support critical core service
 - Tasks:
 - Propose agendas and outcomes for meetings
 - Betterment of students
 - Increase prestige
 - Celebrate faculty contributions and success
 - Define service at different levels
 - Collect data on service

Discussion was held regarding objective 4. President Summy will continue to refine and edit.

University Committees

President Summy provided the report of the Provost Search Advisory Committee. The position profile has been added to the website. It was suggested that the Faculty Senate distribute communication regarding submitting a nomination. Applications will be collected through August, with Zoom interviews conducted in September, airport interviews conducted in October, on-site visits in late October and early November, with a start date of 1 January 2023.

<https://wmich.edu/provostsearch/committeemembers>

President Summy provided the report of the University Strategic Planning Steering Committee. The committee continues to work on recommendations from the different work groups.

Jellies provided the report of the University Policy Committee. The meeting was again canceled. He will review the policies up for review by the committee to determine what if any the Executive Board needs to be aware.

Faculty Senate Councils and Committees

None.

Announcements

Lisa Garcia has been named Interim Assistant Vice President for Community Partnerships.

Keith Hahn, following a national search, has been named WMU's new General Counsel, to begin on 1 August 2022

Dave DeThorne has been named as the new Director of Academic Labor Relations.

Adjournment

President Summy adjourned the meeting at 11:34 a.m. The next Executive Board meeting will be held on 22 July, 2022 at 10 a.m. in room 3201 of Ellsworth Hall and via Webex.

Approval

Submitted by Sue Brodasky, Faculty Senate Administrator

Minutes were approved 22 July 2022.