

18 August 2022

TO: **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, Marilyn Kritzman, William Rantz, Zeljka Vidic, Bret Wagner
GUEST: Edward Montgomery, WMU President; Cheng Kidd Sun, Western Student Association, President
FROM: Sarah Summy, Faculty Senate President

**Executive Board
AGENDA**

26 August 2022, 10 to 11 :30 a.m.
Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m496d6e484561e2d8bf74c26670d6bb9e>

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes**
 - a. Executive Board Minutes of 22 July 2022
- 3. (10-10:30 a.m.) WMU President Edward Montgomery**
- 4. Reports of Officers**
 - a. President Sarah Summy
 - b. Vice President William Rantz
- 5. Unfinished Business**
 - a. Syllabus Template MOA – Summy
 - b. Faculty Retirement Recognition Event – Rantz
 - c. Council 2022-23 Charges – Summy
 - i. Campus Planning and Finance Council
 - ii. WMU Essential Studies Executive Advisory Committee
 - d. Faculty Senate Action Planning
 - i. Mission and Vision – Summy
 - ii. Objectives Updates – Team Leaders
- 6. New Business**
 - a. (10:45 to 11 a.m.) Western Student Association Neighborhood Association Proposal – Sun
 - b. Appointments for Graduate Studies Council and WMU Essential Studies Executive Advisory Committee vacancies – Summy
 - c. Teams Review – Brodasky
- 7. Reports of University Committees**
 - a. Employee Engagement Survey Committee – DeChano-Cook
 - b. University Policies Committee – Jellies
- 8. Reports of Faculty Senate Councils and Committees**
- 9. Announcements**
 - a. WeTalk – Summy
- 10. Adjournment**

Upcoming Agenda Items:

- WMU President (Oct. 14; Feb. 10)
- Provost (Sept. 9; March 24)
- Council and Committee Vacancies
- Centers and Institutes-committee membership and charges
- Continuation of Service Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

Memoranda of Action – Upcoming

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (being created)

Faculty Senate Action Plan – Assignments:

Objective 1

Task 1: Revise General Principles of Curriculum Change appeals process – EB Lead: Jellies

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – EB Lead: Summy, Witschi, FS office

Objective 2

Task 1: Create and implement “*Did You Know*” series (ongoing) – EB Lead: DeFulio

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz

Objective 3

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – EB Lead: Jellies, Summy

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook

Objective 4

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD