

EXECUTIVE BOARD
Minutes of 26 August 2022

Call to Order

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10 a.m. on 26 August 2022 Webex video conferencing by Sarah Summy, president.

Roll Call

Members in Attendance: Lisa DeChano-Cook, Anthony DeFulio; Kieran Fogarty, Decker Hains, John Jellies, Kyle Jehnzen, William Rantz, Sarah Summy, Zeljka Vidic, Bret Wagner

Guests: Edward Montgomery, WMU President; Cheng Kidd Sun, President of Western Student Association

Recording Secretary: Sue Brodasky, Administrator; Eriz Hughey, Administrative Assistant II

Quorum

A quorum was present.

Agenda

It was moved by Hains, seconded by DeChano-Cook, to accept the agenda as presented. The motion carried.

Minutes

It was moved by Hains, seconded by Rantz, to approve the 22 July 2022 meeting minutes as presented. The motion carried.

President Summy introduced new Faculty Senate office staff member Eriz Hughey.

WMU President Edward Montgomery responded to several questions posed by the Executive Board provided prior to the meeting. Topics included; the Employee Engagement Survey responses including areas for improvement; implementation of the Strategic Resource Management budget and transition of subvention monies aligning with the University Strategic Plan; expectations of a new Provost and Vice President for Academic Affairs being involved with strategic planning and incentives for growing the campus; and President Montgomery's vision of making WMU an institution of choice by adding value to students.

Jehnzen joined the meeting at 10:15 a.m.

New Business

Western Student Association President Sun introduced the WSA Neighborhood Association Proposal. Developing an association will assist WSA in reaching out to the greater community. The proposal identifies only the campus grounds as the neighborhood represented by the association. The association is expected to bring the community together for large events and collaborate resources. The association would provide more student engagement in capital projects and create a system to reach out to students as stakeholders on campus. It will open direct communication with other neighborhoods and provide the opportunity for integrated funding with the City of Kalamazoo. When questioned Sun noted that to make the association sustainable within WSA, it will have to be incorporated into the WSA constitution. Sun clarified that students who do not live on campus would still be represented by the association because the city defines members as having significant time spent in the neighborhood by either living or working in the area. Sun confirmed with the city that students who attend classes on campus but do not live on campus would qualify as members of the association. It was suggested that WSA introduce and present the proposal to the Faculty Senate Campus Planning and Finance Council, due to concerns of parallel planning.

Reports of Officers

President Summy reported on the new Faculty Senate Academic-Year Meeting Calendar that has been added to the FS website. She also stated that she had been contacted by the provost office regarding a spending plan to be provided in order for carry forward monies that were a result of salary savings over the last fiscal year, which were eligible to be returned. The plan developed included the purchase of new computer equipment for the two staff members, catering for the Senate meetings, and the yearbook project, all of which were approved. President Summy reported on a recent meeting with Vice President for Government Relations Jeff Brenneman which focused on the State refund of the Michigan Public School Employees' Retirement System (MPERS) money. She participated in a panel discussion by request of the President's office for which the topic was building partnerships with Southwest Michigan First. She reported that the University Computing Center lab that has been serving as a gaming center will be redesigned into the UCC Academic Innovation and Comprehensive Support Space, an innovation technology space similar to an Apple Genius Bar for faculty and students. EB members Fogarty and Wagner will be representing the Senate for this project to make the space more interactive and which is scheduled to launch fall 2023.

Vice President Rantz reported on his meeting with Interim Provost and Vice President for Academic Affairs Chris Cheatham that included updates on curriculum proposal CEHD-1155 and the BBA proposal. Discussion was held. Another topic was the rescheduling of the 2022 Faculty Retirement Recognition event. Rantz provided Cheatham with the approved 2022-23 council charges, to which Cheatham had no suggested edits.

Unfinished Business

Rantz questioned planning for the 2023 Faculty Retirement Recognition event. It was suggested that the 2022 retirees be included in the 2023 event. The EB recommended that the 2023 event be restored to a dinner, with all guest other than the honorary retirees charged \$40 per person.

Jehnzen left the meeting at 11:37 a.m.

President Summy reported on the draft Syllabus Template. The ad hoc committee had created the draft template provided. The template needs to be vetted through the Undergraduate Studies Council and the Graduate Studies Council. Discussion was held.

President Summy led a review of the remaining draft 2022-23 council charges. A charge regarding the WSA Neighborhood Association proposal was added to the Campus Planning and Finance Council charges. It was moved by DeChano-Cook, seconded by Hains, to approve CPFC 2022-23 charges as amended. The motion carried.

It was moved by Rantz, seconded by DeChano-Cook, to approve WMU Essential Studies Executive Advisory Committee 2022-23 charges as provided. The motion carried.

New Business

It was move by Hains, seconded by DeChano-Cook, to appoint Lois Lemon to the WMU Essential Studies Executive Advisory Committee to fill the vacant Engineering and Applied Sciences seat. The motion carried unanimously.

It was move by Hains, seconded by DeChano-Cook, to appoint Upul Attanayake to the Graduate Studies Council to fill the vacant Engineering and Applied Sciences seat. The motion carried unanimously.

Discussions regarding the Senate Action Plan, Chair Training, Teams, and WeTalk were postponed.

University Committees

The report of the Employee Engagement Survey Committee was postponed.

Jellies provided the report of the University Policies Committee via email, which stated:
The following policies were approved:

- [Name Image and Likeness](#) policy is almost entirely related to athletics promotional purposes.
- [Research Export Control Policy](#)
- [Human Subjects Research Protection and IRB Policy](#)
- [Alcohol on Campus Policy](#) had a major change which included the addition of drugs to the policy, such that employees cannot be under the influence while at work under the influence. Additionally, it was ensured that the policy follows federal laws and recommendations.

The [Student Complaint Tracking](#) policy was postponed. Jellies was asked to convey the anticipated need for clarification of the difference between a policy and a Memorandum of Action from the Faculty Senate. It was suggested this be a topic at a future EB meeting.

Faculty Senate Councils and Committees

None.

Announcements

None.

Adjournment

President Summy adjourned the meeting at 11:46 a.m. The next Executive Board meeting will be held on 9 September, 2022 at 10 a.m. in room 3201 of Ellsworth Hall and via Webex.

Approval

Submitted by Sue Brodasky, Faculty Senate Administrator

Minutes were approved 9 September 2022.