

7 October 2022

TO: **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, Marilyn Kritzman, William Rantz, Zeljka Vidic, Bret Wagner
GUEST: Edward Montgomery, WMU President
FROM: Sarah Summy, Faculty Senate President

**Executive Board
AGENDA**

14 October 2022, 10 to 11 :30 a.m.
Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=mab251b61c816136f789b4796c662a8b9>

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes**
 - a. Executive Board Minutes of 23 September 2022
- 3. (10-10:30 a.m.) WMU President – Edward Montgomery**
- 4. Reports of Officers**
 - a. President Sarah Summy
 - b. Vice President William Rantz
- 5. Unfinished Business**
 - a. Faculty Senate Action Planning
 - i. Objectives Updates – Team Leaders
 - b. Council and Committee Vacancies – Summy
- 6. New Business**
 - a. Faculty Senate Agenda – 3 November 2022
- 7. Reports of University Committees**
 - a. Connected Campus Governance Representative – Summy
 - b. Provost Search Committee – Summy
 - c. Employee Engagement Survey Committee – DeChano-Cook
- 8. Reports of Faculty Senate Councils and Committees**
 - a. WMU Essential Studies Executive Committee – De-Chano-Cook
 - b. Undergraduate Studies Council – DeChano-Cook
 - c. International Education Council – De-Chano-Cook
 - d. Research Policies Council – DeFulio
- 9. Announcements**
- 10. Adjournment**

Upcoming Agenda Items:

- WMU President (Feb. 10)
- Provost (Nov. 11/Dec. 9; March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

Memoranda of Action – Upcoming

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (under review USC and GSC)

Faculty Senate Action Plan – Assignments:

Objective 1

Task 1: Revise General Principles of Curriculum Change appeals process – EB Lead: Jellies

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – EB Lead: Summy, Witschi, FS office

Objective 2

Task 1: Create and implement “*Did You Know*” series (ongoing) – EB Lead: DeFulio

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz

Objective 3

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – EB Lead: Jellies, Summy

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook

Objective 4

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD