
EXECUTIVE BOARD
Minutes of 14 October 2022**Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Executive Board was called to order at 10:02 a.m. on 14 October 2022, in Ellsworth Hall, room 3201 and via Webex video conferencing by Sarah Summy, president.

Roll Call

Members in Attendance: Lisa DeChano-Cook, Anthony DeFulio; Kieran Fogarty, Decker Hains, John Jellies, Kyle Jehnzen, William Rantz, Sarah Summy, Zeljka Vidic, Bret Wagner

Guest: Edward Montgomery, WMU President

Recording Secretary: Sue Brodasky, Administrator

Quorum

A quorum was present.

Agenda

It was moved by Hains, seconded by Jellies, to accept the agenda as presented. The motion carried.

Minutes

It was moved by Fogarty, seconded by DeChano-Cook, to approve the 23 September 2022 meeting minutes as presented. The motion carried.

WMU President Edward Montgomery responded to several questions posed by the Executive Board provided prior to the meeting. Topics included the need for further education and communication regarding the Strategic Resource Management budget model and responsibility areas; Empowering Futures initiative scholarships awarded and annual activities; and Employee Engagement initiatives that will be informed by the upcoming listening sessions and will be embedded into the University Strategic Plan.

Reports of Officers

President Summy provided the Provost Search Committee reported. The Search Committee completed the second round of interviews with seven of the initial 12 candidates that had been part of the first round. During the week of 24 October, the finalists will be invited to WMU's campus for the third round of interviews and public presentations. President Summy confirmed that the remaining candidates are a diverse pool.

President Summy reported on her meeting with Vice President for Diversity Candy McCorkle. Vice President McCorkle will be attending the 9 December Executive Board meeting regarding outcomes of the Racial Justice Advisory Committee.

President Summy has continued to discuss defining and incentivizing University service during her meetings with WMU President Montgomery. Discussion was held regarding the representation of shared governance partners on the WMU organizational chart.

Vice President Rantz reported on his meeting with Interim Provost and Vice President for Academic Affairs Christopher Cheatham.

Unfinished Business

Brodasky reported on Action Plan Objective 1-Task 3: Create and Implement curriculum proposal processing via Curriculog for Undergraduate Studies Council, Graduate Studies Council, and WMU Essential Studies Course Review and Approval Committee. She distributed the draft procedures which have been vetted by Interim Curriculum Manager Witschi and President Summy.

Summy led a review of the council and committee vacancies. Discussion was held.

New Business

President Summy asked for ratification of the motion to appoint of Keven Wanner to fill the Arts and Sciences (Humanities) three-year term on the Research Policies Council.

It was moved by Jellies, seconded by DeFulio, to ratify the prior motion. The motion carried.

It was moved by Hains, seconded by DeFulio to appoint Keven Wanner to fill the from Arts and Sciences Humanities three-year term on the Research Policies Council. The motion carried.

President Summy introduced the draft agenda for the Faculty Senate 3 November 2022 meeting.

Discussion was held regarding the council to be featured. It was moved by Jellies, seconded by DeFulio, to accept the agenda as amended. The motion carried.

University Committees

President Summy has received a request from Director of Enterprise Applications Bryon Glock in the Office of Information Technology for a recommendation of a representative from the Academic and Information Technology Council to sit on the Connected Campus Governance Group. Staff will solicit a volunteer from the AITC membership to be provided to the EB.

Faculty Senate Councils and Committees

DeChano-Cook provided the WMU Essential Studies Executive Committee report via email.

- Curriculum is proving useful for WMU Essential Studies cyclical review. There are 42 courses in the system for review. Witschi continues to work with the vendor to add imports from Banner.
- The 2022-23 Cyclical review due date had been moved to 18 November.
- WMU Essential Studies Faculty Director Bush shared a guide and talking points about WMU Essential Studies.
- It was noted that only three courses with the same prefix can be applied to WMU Essential Studies compliance.
- WMU Essential Studies Assessment Day is being planned for 9 December.

DeChano-Cook provided the Undergraduate Studies Council report via email.

- Student success hubs to help students.
- Salesforce platform expansions.
- John Miller had been invited to introduce MOA-20/03: Syllabus Template. USC will take up the MOA for a vote at its next meeting.
- It was noted that the Intellectual Skills Program Advisory Committee had gone dormant during COVID and needs to investigate best practices in remedial education, placement tools, catalog language (language inconsistent with practice); etc. English and literacy studies are going well. Quantitative literacy is the current issue. It was decided to continue the committee with new charges to be created that will focus on quantitative literacy.
- Charges for the Transfer of Credit Committee and the Service-Learning Committee were approved, and the USC Chair will be distributed each.

DeChano-Cook provided the International Education Council report via email.

- The Aviation, Business, Engineering, and Health and Human Services colleges have active international education committees. Education and Human Development and Fine Arts Colleges each have a committee, but it has not yet been active this year. The College of Arts and Sciences has a committee listed on its website, but no members are listed and the materials available are dated October 2018.
- A recommended syllabus statement on mental health is being created by Dean of Students Reetha Raveendran. It is being included in MOA-20/03: Syllabus Template.
- Dean of Students Reetha Raveendran discussed how IEC can help regarding mental health issues at WMU. She wants the campus community to understand that any student who is enrolled at WMU for any amount of credit hours is eligible for up to eight counseling sessions at Sindecuse. Also available are telehealth appointments with any councilor of their choosing for up

to three sessions. All sessions, in whatever form, are completely confidential. Some students are concerned that if they take advantage of these options, it will create issues when seeking professional licensure, etc. They believe that advisors and others will know that they availed themselves of mental health assistance, which is not true.

DeFulio provided the Research Policies Council report via email.

- RPC plans to review the PPP&E guidelines and will need to determine if any changes should be brought forward as an MOA.
- Investigation of cluster hires will be forgone due to a lack of University funding and a lack of interest.
- Communication distribution was a key topic. It is unclear how the council should disseminate communication to the University community regarding changes. It is especially relevant to the recent RPC decisions to increase individual limits for the various internal funds such as travel and PPP&E.
- The Vice President for Research and Innovation Seker inquired of the council about funding for undergraduate research assistants, reducing graduate RA tuition to in-state levels for all citizens, and holding delinquent PIs to account by restricting them from submitting for new extramural funds and charging units if funds are clawed back due to their delinquency.

Announcements

None.

Adjournment

President Summy adjourned the meeting at 11:21 a.m. The next Executive Board meeting will be held on 28 October 2022 at 10 a.m. in room 3201 of Ellsworth Hall and via Webex.

Approval

Submitted by Sue Brodasky, Faculty Senate Administrator

Minutes were approved on 29 October 2022.