

21 October 2022

TO: **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, Marilyn Kritzman, William Rantz, Zeljka Vidic, Bret Wagner
GUEST: David DeThorne, Director, Academic Labor Relations; Jonathan Bush, WMU Essential Studies Faculty Director; Randy Ott, Director of Academic Collaboration, Merze Tate
FROM: Sarah Summy, Faculty Senate President

Executive Board

AGENDA

28 October 2022, 10 to 11 :30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m496d6e484561e2d8bf74c26670d6bb9e>

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes**
 - a. Executive Board Minutes of 23 September 2022
- 3. New Business**
 - a. (10:45-11:15 a.m.) WMU Essential Studies Update – Bush and Ott
- 4. Reports of Officers**
 - a. President Sarah Summy
 - b. Vice President William Rantz
- 5. Unfinished Business**
 - a. Faculty Senate Action Planning
 - i. Objectives 1-Task 1 – Jellies
 - ii. Objectives 1-Task 2 – Hains and Wagner
- 6. Reports of University Committees**
 - a. Employee Engagement Survey Committee – DeChano-Cook
 - b. Provost Search Committee – Summy
- 7. Reports of Faculty Senate Councils and Committees**
 - a. Academic and Information Technology Council – Fogarty
 - b. Campus Planning and Finance Council – Vidic
 - c. Professional Concerns Committee – Jellies
 - d. Graduate Studies Council – Rantz
- 8. Announcements**
- 9. Adjournment**

Upcoming Agenda Items:

- WMU President (Feb. 10)
- Provost (Nov. 11/Dec. 9; March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

Memoranda of Action – Upcoming

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (under review USC and GSC)

Faculty Senate Action Plan – Assignments:

Objective 1

Task 1: Revise General Principles of Curriculum Change appeals process – EB Lead: Jellies

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

Objective 2

Task 1: Create and implement “*Did You Know*” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

Objective 3

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

Objective 4

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD