

21 October 2022

TO: **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner
GUEST: Christopher Cheatham, Interim Provost and Vice President for Academic Affairs; Amy Bocko, Chair, Academic and Information Technology Council
FROM: Sarah Summy, Faculty Senate President

Executive Board

*****REVISED*** AGENDA**

11 November 2022, 10 to 11 :30 a.m.
Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=mab251b61c816136f789b4796c662a8b9>

1. Acceptance of the Agenda

2. Approval of Minutes

- a. Executive Board Minutes of 28 October 2022

3. (10-10:30 a.m.) Interim Provost and Vice President for Academic Affairs – Cheatham

4. Reports of Officers

- a. President Sarah Summy
- b. Vice President William Rantz

5. Unfinished Business

- a. Faculty Senate Action Planning
 - i. Objectives 1-Task 1 – Jellies
 - ii. Objectives 1-Task 2 – Hains and Wagner

6. New Business

- a. (11-11:15 a.m.) MOA-22/02: Recommendation of Course Delivery Definitions for Undergraduate and Graduate Catalogs – Bocko
- b. Faculty Senate Agenda 1 December 2022 – Summy
- c. Appointment to the Undergraduate Studies Council – Summy

7. Reports of University Committees

- a. Employee Engagement Survey Committee – DeChano-Cook

8. Reports of Faculty Senate Councils and Committees

- a. WMU Essential Studies Executive Advisory Committee – DeChano-Cook
- b. Undergraduate Studies Council – DeChano-Cook
- c. Research Policies Council – DeFulio

9. Announcements

10. Adjournment

Upcoming Agenda Items:

- WMU President (Feb. 10)
- Provost (March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

Memoranda of Action – Upcoming

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (under review USC and GSC)

Faculty Senate Action Plan – Assignments:

Objective 1

Task 1: Revise General Principles of Curriculum Change appeals process – EB Lead: Jellies

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

Objective 2

Task 1: Create and implement “*Did You Know*” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

Objective 3

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

Objective 4

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD