

2 December 2022

**TO:** **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**GUEST:** Candy McCorkle, Vice President for Diversity and Inclusion  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board**

**\*\*\*REVISED\*\*\* AGENDA**

9 December 2022, 10 to 11 :30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=mab251b61c816136f789b4796c662a8b9>

**1. Acceptance of the Agenda**

**2. Approval of Minutes**

- a. Executive Board Minutes of 11 November 2022

**3. (10-10:30 a.m.) Vice President for Diversity and Inclusion – McCorkle**

**4. Reports of Officers**

- a. President Sarah Summy
- b. Vice President William Rantz

**5. Unfinished Business**

- a. Faculty Senate Action Planning
  - i. Objectives 1-Task 2 – Hains and Wagner
  - ii. Objective 2-Task 3 – Senate Snapshot Fall 2022 Senate Update – Summy
- b. MOA-20/03: Syllabus Template – Summy

**6. New Business**

- a. Program Proposals – Summy
  - i. Transfer of Graduate College ISDD to the College of Arts and Sciences
  - ii. Transfer of Lewis Walker Inst Race and Ethnic Relations to the College of Arts and Sciences
  - iii. Creation of School of Environment, Geography, and Sustainability
- b. Campus Planning and Finance Council Appointment – Summy
- c. Professional Concerns Committee Membership – Jellies
- d. WMU Essential Studies Course Review and Approval Committee Membership – Summy
- e. Academic Holds Resulting from Student Self-Reported ACT/SAT Scores – Wanger

**7. Reports of University Committees**

- a. Employee Engagement Survey Committee – DeChano-Cook
- b. University Policies Committee – Jellies

**8. Reports of Faculty Senate Councils and Committees**

- a. Campus Planning and Finance Council (Nov. and Dec.) – Vidic
- b. Professional Concerns Committee (Nov. and Dec.) – Jellies
- c. Graduate Studies Council (Nov. and Dec.) – Rantz
- d. International Education Council (Nov. and Dec.) – De Chano-Cook
- e. Academic and Information Technology Council (Nov.) – Fogarty
- f. Research Policies Council (Dec.) – DeFulio
- g. WMU Essential Studies Executive Advisory Committee (Dec.) – DeChano-Cook
- h. Undergraduate Studies Council (Dec.) – DeChano-Cook

**9. Announcements**

**10. Adjournment**

**Upcoming Agenda Items:**

- WMU President (Feb. 10)
- Provost (March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

#### **Memoranda of Action – Upcoming**

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (under review USC and GSC)
- MOA-22/02: Recommendation of Course Delivery Definitions for Undergraduate and Graduate Catalogs (with AITC)

#### **Faculty Senate Action Plan – Assignments:**

##### **Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

##### **Objective 2**

Task 1: Create and implement “*Did You Know*” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

##### **Objective 3**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

##### **Objective 4**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD