

6 January 2023

**TO:** **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**GUEST:** Dawn Anderson, Chair, Graduate Studies Council  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board**

**\*\*\*REVISED\*\*\* AGENDA**

13 January 2023, 10 to 11 :30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m6774836eeb625dea87ad32c1fe69183c>

**1. Acceptance of the Agenda**

**2. Approval of Minutes**

- a. Executive Board Minutes of 9 December 2022

**3. Reports of Officers**

- a. President Sarah Summy
- b. Vice President William Rantz

**4. Unfinished Business**

- a. Faculty Senate Action Planning
  - i. Review of All Objectives – Summy
  - ii. Objectives 1-Task 2 Report – Hains and Wagner

**5. New Business**

- a. **(10:30-11 a.m.)** Graduate Studies Council – Anderson
  - i. Posthumous Degree Policy Recommendations
  - ii. MOA-22/03: Revision of Graduate Catalog Graduation Requirements to Establish Minimum Credit Hours for a Doctoral Degree and Clarify Previous Credit Hour Use Encased in a Completed Doctoral and Socialist Degrees
  - iii. Graduate Studies Council Appointment – Rantz
- b. Program Proposal – Summy
  - i. Transfer of HCOB Supply Chain Management (SCMC) to Marketing
- c. Climate Emergency Month Sponsorship – DeChano-Cook

**6. Reports of University Committees**

- a. Employee Engagement Survey Committee – DeChano-Cook

**7. Reports of Faculty Senate Councils and Committees**

- a. WMU Essential Studies Executive Advisory Committee – DeChano-Cook
- b. Undergraduate Studies Council – DeChano-Cook
- c. Research Policies Council – DeFulio

**8. Announcements**

**9. Adjournment**

**Upcoming Agenda Items:**

- WMU President (Feb. 10)
- Provost (March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

**Memoranda of Action – Upcoming**

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (under review USC and GSC)

- MOA-22/02: Recommendation of Course Delivery Definitions for Undergraduate and Graduate Catalogs (with AITC)

## **Faculty Senate Action Plan – Assignments:**

### **Objective 1: Resolve curriculum process issues**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

### **Objective 2: Educate the University community on the purpose, roles, responsibilities of the Faculty Senate councils and committees**

Task 1: Create and implement “*Did You Know*” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

### **Objective 3: Increase faculty and staff participation within the Faculty Senate**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

### **Objective 4: Increase collaboration with senior administration to determine specific strategies that support critical core services**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead: TBD

Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD