



3 February 2023

**TO:** Faculty Senate Executive Board: Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**GUEST:** Edward Montgomery, WMU President  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board  
AGENDA**

10 February 2023, 10 to 11:30 a.m.  
Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m6774836eeb625dea87ad32c1fe69183c>

1. **Acceptance of the Agenda**
2. **Approval of Minutes**
  - a. Executive Board Minutes of 13 January 2023
  - b. Executive Board Minutes of 27 January 2023
3. **WMU President Edward Montgomery**
4. **Reports of Officers**
  - a. President Sarah Summy
  - b. Vice President William Rantz
5. **Unfinished Business**
  - a. Faculty Senate Action Plan Reports
    - i. Ad Hoc Curriculum Review Workgroup (Objective 1: Task 2) – Wagner
  - b. WMU Essential Studies Update – Summy
  - c. MOA-22/03: Revision of Graduate Catalog Requirements to Establish Credit Hours for a Doctoral Degree – Rantz
  - d. Posthumous Degree Revisions – Rantz
  - e. Council and Committee Membership – Brodasky
6. **New Business**
  - a. Curriculum Manager Role – Summy
  - b. Faculty Senate Presentations – Summy
7. **Reports of Councils/Committees Standing Committees**
  - a. Research Policies Council – DeFulio
8. **Announcements**
9. **Adjournment**

**Upcoming Agenda Items:**

- Provost (March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

## **Memoranda of Action – Upcoming**

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (with PCC)

## **Faculty Senate Action Plan – Assignments:**

### **Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

### **Objective 2**

Task 1: Create and implement “Did You Know” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

### **Objective 3**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

### **Objective 4**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead:

TBD Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD