

17 February 2023

**TO:** **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**GUEST:** David DeThorne, Director, Academic Labor Relations  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board  
AGENDA**

24 February 2023, 10 to 11:30 a.m.  
Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=md12c44a15e1f544f252c2f187310cf6b>

1. **Acceptance of the Agenda**
2. **Approval of Minutes**
  - a. Executive Board Minutes of 10 February 2023
3. **(10-10:30 a.m.) WMU Director of Academic Labor Relations David DeThorne**
4. **Reports of Officers**
  - a. President Sarah Summy
  - b. Vice President William Rantz
5. **Unfinished Business**
  - a. Faculty Senate Action Plan Reports
    - i. Ad Hoc Curriculum Review Workgroup (Objective 1: Task 2) – Hains
  - b. MOA-22/03: Revision of Graduate Catalog Requirements to Establish Credit Hours for a Doctoral Degree – Summy
  - c. Posthumous Degree Revisions – Summy
6. **New Business**
  - a. Faculty Senate Agenda – 2 March 2023
  - b. Emerging Scholar Award Committee Member Recommendation – Summy
  - c. Curriculum Manager Role – Summy
  - d. Faculty Senate Presentations – Summy
  - e. Giving Day Challenge – Summy
7. **University Committees**
  - a. Accessible Technology Committee – Summy
8. **Reports of Councils/Committees Standing Committees**
  - a. WMU Essential Studies Executive Advisory Committee – DeChano-Cook
  - b. Undergraduate Studies Council – DeChano-Cook
  - c. Professional Concerns Committee – Jellies
  - d. International Education Council – Vidic
  - e. Academic and Information Technology Council – Fogarty
  - f. Campus Planning and Finance Council – Wagner
  - g. Graduate Studies Council – Rantz
9. **Announcements**
10. **Adjournment**

**Upcoming Agenda Items:**

- Provost (March 24)
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

**Memoranda of Action – Upcoming**

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (with PCC)

**Faculty Senate Action Plan – Assignments:****Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

**Objective 2**

Task 1: Create and implement “Did You Know” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

**Objective 3**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

**Objective 4**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead:

TBD Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD