

17 March 2023

TO: **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner
GUEST: Julian Vasquez Heilig, Provost and Vice President for Academic Affairs
FROM: Sarah Summy, Faculty Senate President

Executive Board

AGENDA

24 March 2023, 10 to 11:30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=md12c44a15e1f544f252c2f187310cf6b>

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes**
 - a. Executive Board Minutes of 24 February 2023
- 3. (10-10:30 a.m.) Provost and Vice President for Academic Affairs – Julian Vasquez Heilig**
 - a. College of Fine Arts Curriculum Forms
 - b. Cost of Student Center Meeting Rooms
 - c. Gaps in Academic Policies
- 4. Reports of Officers**
 - a. President Sarah Summy
 - b. Vice President William Rantz
- 5. Unfinished Business**
 - a. Faculty Senate Action Plan Reports
 - i. Ad Hoc Curriculum Review Workgroup (Objective 1: Task 2) – Wagner
 - b. Faculty Retirement Recognition Format/Budget – Summy
- 6. New Business**
 - a. E-Prof CER Transfer Curriculum Proposal – Summy
 - b. Faculty Senate Agenda – 6 April 2023
 - c. Faculty Senate Presentations – Summy
 - d. Giving Day Challenge (April 13, 2023) – Summy
 - e. 2023-24 Senate Meetings Modalities – Summy
 - i. Full Senate Meetings
 - ii. Executive Board Meetings
 - iii. Council/Committee Meetings
 - f. Cross-Level Courses – Summy
- 7. University Committees**
 - a. Points of Distinction – Summy
- 8. Reports of Councils/Committees Standing Committees**
 - a. Research Policies Council – DeFulio
 - b. WMU Essential Studies Executive Advisory Committee – DeChano-Cook
 - c. Undergraduate Studies Council – DeChano-Cook
 - d. Professional Concerns Committee – Jellies
 - e. International Education Council – Vidic
 - f. Academic and Information Technology Council – Fogarty
 - g. Campus Planning and Finance Council – Wagner
 - h. Graduate Studies Council – Rantz

9. Announcements

10. Adjournment

Upcoming Agenda Items:

- Curriculum Manager Roll
- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

Memoranda of Action – Upcoming

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (with PCC)
- MOA-23/01: Recommended Revisions of General Principles of Curriculum Change (with Ad Hoc Cmt)

Faculty Senate Action Plan – Assignments:**Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

Objective 2

Task 1: Create and implement “Did You Know” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

Objective 3

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

Objective 4

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead:

TBD Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD