

April 2023

**TO:** **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board**

**\*\*\*REVISED\*\*\* AGENDA**

14 April 2023, 10 to 11:30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m6774836eeb625dea87ad32c1fe69183c>

**1. Acceptance of the Agenda**

**2. Approval of Minutes**

- a. Executive Board Minutes of 24 March 2023

**3. Reports of Officers**

- a. President Sarah Summy
- b. Vice President William Rantz

**4. Unfinished Business**

- a. Faculty Senate Action Plan Reports
  - i. Ad Hoc Curriculum Review Workgroup (Objective 1: Task 2) – Wagner
- b. Faculty Retirement Recognition – Summy
- c. Faculty Senate Council and Committee Vacancies – Summy
  - i. Research Policies Council Nomination – Fogarty
  - ii. Undergraduate Studies Council Nomination – Summy

**5. New Business**

- a. Curriculum Manager Roll – Summy
- b. Faculty Senate Budget Third Quarter Review – Summy
- c. Executive Board 2023-24 Meeting Dates – Summy
- d. WMU Essential Studies Executive Board Ad Hoc Committee Request – Summy

**6. University Committees**

- a. Points of Distinction – Summy

**7. Reports of Councils/Committees Standing Committees**

- a. WMU Essential Studies Executive Advisory Committee – DeChano-Cook
- b. Undergraduate Studies Council – DeChano-Cook

**8. Announcements**

**9. Adjournment**

**Upcoming Agenda Items:**

- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

**Memoranda of Action – Upcoming**

- MOA-20/03: Syllabus Template – Ad Hoc Syllabus Cmt (with PCC)
- MOA-23/01: Recommended Revisions of General Principles of Curriculum Change (with Ad Hoc Cmt)

**Faculty Senate Action Plan – Assignments:**  
**Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**  
Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner  
Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

#### **Objective 2**

Task 1: Create and implement “Did You Know” series – EB Lead: DeFulio (year-long implementation)  
Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio  
Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy  
Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

#### **Objective 3**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio  
Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**  
Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)  
Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

#### **Objective 4**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD  
Task 2: Define levels of service (spring 2023) – EB Lead:  
TBD Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD