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20 April 2023

**TO:** **Faculty Senate Executive Board:** Lisa DeChano-Cook, Anthony DeFulio, Kieran Fogarty, Decker Hains, Kyle Jehnzen, John Jellies, William Rantz, Zeljka Vidic, Bret Wagner  
**GUEST:** Tony Proudfoot, Vice President for Marketing and Strategic Communication  
**FROM:** Sarah Summy, Faculty Senate President

**Executive Board****\*\*\*REVISED\*\*\* AGENDA**

28 April 2023, 10 to 11:30 a.m.

Ellsworth Hall – room 3201

Webex: <https://wmich.webex.com/wmich/j.php?MTID=md12c44a15e1f544f252c2f187310cf6b>

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes**
  - a. Executive Board Minutes of 14 April 2023
- 3. Points of Distinction** – Proudfoot (10-10:30 a.m.)
- 4. Reports of Officers**
  - a. President Sarah Summy
  - b. Vice President William Rantz
- 5. Unfinished Business**
  - a. MOA-20/03: Syllabus Template – Jellies
  - b. MOA-23/01: Recommended Revisions of General Principles of Curriculum Change – Wagner
- 6. New Business**
  - a. Faculty Senate Agenda – 11 May 2023
  - b. WMU President Appraisal Update – Summy
  - c. Council/Committee Minutes Concern – Wagner
- 7. University Committees**
  - a. WMU Essential Studies Governance Workshop – DeChano-Cook and Summy
- 8. Reports of Councils/Committees Standing Committees**
  - a. Academic and Information Council – Fogarty
  - b. Campus Planning and Finance Council – Wagner
  - c. Professional Concerns Committee – Jellies
  - d. Graduate Studies Council – Rantz
  - e. International Education Council – Vidic
- 9. Announcements**
- 10. Adjournment**

**Upcoming Agenda Items:**

- Centers and Institutes-committee membership and charges
- Continuation of Service-Learning Committee
- Continuation of Intellectual Skills Program Advisory Committee

**Memoranda of Action – Upcoming**

## **Faculty Senate Action Plan – Assignments:**

### **Objective 1**

Task 1: Revise General Principles of Curriculum Change appeals process – **COMPLETED**

Task 2: Revise General Principles of Curriculum Change – EB Lead: DeChano-Cook, Hains, Wagner

Task 3: Create and implement curriculum proposal processing via Curriculog for USC, GSC, WES-CRAC – **COMPLETED**

### **Objective 2**

Task 1: Create and implement “Did You Know” series – EB Lead: DeFulio (year-long implementation)

Task 2: Implement Senate 101 presentation for new faculty orientation, Senate Snapshot, presentations to departments (fall 2022) – EB Lead: DeFulio

Task 3: Distribute Senate Snapshot summary of FS semester work (Dec 2022/May 2023) – EB Lead: Summy

Task 4: Maintain progress and promote processes to support FS vision and mission – EB Lead: Summy, Rantz (year-long implementation)

### **Objective 3**

Task 1: Present FS purpose to Academic Forum (fall 2022) – EB Lead: DeFulio

Task 2: Develop voting protocol at Senate meetings (by Sept 15, 2022) – **COMPLETED**

Task 3: Highlight councils/committees at BOT meetings (2022-23) – EB Lead: Summy (year-long implementation)

**COMPLETED**

Task 4: Develop and implement FS participation incentives (spring 2023) – EB Lead: DeChano-Cook, Summy (initial report submitted)

### **Objective 4**

Task 1: Establish meeting/event schedule with senior administration (fall 2022/fall 2023) – EB Lead: TBD

Task 2: Define levels of service (spring 2023) – EB Lead:

TBD Task 3: Define and implement systematic process to collect data of faculty participation (fall 2022) – EB Lead: TBD