

**WMU Faculty Senate
WMU Essential Studies Course Review and Approval Committee
Charges for 2018-19**

Marilyn Kritzman Faculty Senate Executive Board representative on WMUESCRAC

1. Review and approve WMU Essential Studies course proposals.
2. Collaborate with WMU Essential Studies Executive Advisory Committee to communicate WMU Essential Studies course approval requirements to departments/units to facilitate understanding and implementation.
3. Implement assessment procedures for WMU Essential Studies courses as outlined by WMU Essential Studies Executive Advisory Committee.
4. Assist WMU Essential Studies Director with WMU Essential Studies data collection for course approval progress.
5. Recommend modifications of review and approval procedures (design, assessment, submission) to the WMU Essential Studies Executive Advisory Committee.

NOTE: The WMU Essential Studies Course Review and Approval Committee is expected to keep the WMU Essential Studies Executive Advisory Committee apprised of progress, especially in connection with any memorandum of action (MOA) it may develop and to give advance notice of any action the committee seeks to place on the Senate agenda, including the final text of any proposed MOA, report, or resolution. The Executive Board should also be notified of substantive procedural issue addressed by the committee.