



5 September 2023

TO: **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Gina Garza-Kling, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Lei Meng, Jessica Parker, Brenda Srof, Kathryn Wagner
Advisory Members: Jonathan Bush, Carrie Cumming, Lisa DeChano-Cook
Ex Officio Member: Decker Hains

GUESTS: Randy Ott, Director for Academic Collaboration; Sarah Summy, President, Faculty Senate Executive Board

FROM: Brian Tripp, Chair

**WMU Essential Studies Executive Advisory Committee:
AGENDA**

12 September 2023 1 – 2:30 p.m.

Webex: <https://wmich.webex.com/wmich/j.php?MTID=me9c3dd0516e192aa2037c3b9b4927a00>

- 1. Call to Order**
- 2. Acceptance of the Agenda**
- 3. Approval of Minutes**
 - WMU Essential Studies Executive Advisory Committee – 11 April 2023 minutes
- 4. Election**
 - a. Secretary – Hains
- 5. Reports of Officers**
 - a. 2023-24 WMU Essential Studies Executive Advisory Committee Charges – Summy
 - b. Chair Report – Tripp
 - c. Ex Officio Report – Hains
- 6. Reports of University Representatives**
 - a. WMU Essential Studies – Bush
 - i. Deadline for New and Revised WMU Essential Studies Courses
 - ii. WMU Essential Studies Cyclic Review
 - iii. Plans for 2024-25 WMU Essential Studies Comprehensive Review
 - b. Merze Tate College – WMU Essential Studies at Student Orientation – Ott
 - c. WMU Essential Studies Curriculum – DeChano-Cook
- 7. Unfinished Business**
 - b. Subcommittee Reports
 - iv. Procedures and Handbook – Bush
 - v. Committee Vacant Position – Tripp
 - c. Ad Hoc Committee to Review WMU Essential Studies Transfer of Credit – DeChano-Cook
- 8. New Business**
 - a. WMU Essential Studies Course Review and Approval Committee – Tripp

- vi. Seating the 2023-24 Members
- vii. Development of 2023-24 Charges
- viii. Define Role in the Cyclic Review Process
- ix. Review of 2022-23 Continuous Improvement Data

9. Announcements

- a. First WMU Essential Studies Course Review and Approval Committee Meeting on 16 October 2023, 10 a.m. to 12 p.m.

10. Adjournment