

<b>Western Michigan University Faculty Senate Memorandum of Action</b>
<b>MOA – 24/01</b>
<b>Unaffiliated Units Curriculum Committee Creation</b>

Name of Council(s)/Committee(s): Faculty Senate Executive Board

Approval Date:  
12 January 2024


Implementation Date:  
Upon Administrative Approval

**Responsible Office(s) and Responsible Enforcement Official(s):**  
The Faculty Senate Executive Board shall be responsible for monitoring, enforcing, and revising this policy.

**RECOMMENDATION:**  
Create a faculty-based curriculum committee to recommend, review, and revise, courses and curriculum for all degree granting units that are not affiliated with an academic college. Those include, but are not limited to, the Graduate College, the Lee Honors College, and the Merze Tate College-University Studies program.

Approve                       Disapprove                       Other Action

Comments:

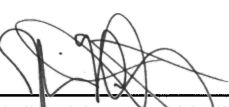


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Sarah Summy, WMU Faculty Senate President 4/9/24  
Date

Approve                       Disapprove                       Other Action

Comments:




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Julian Vasquez Hellig, Provost and Vice President for Academic Affairs 4/11/24  
Date

Approve                       Disapprove                       Other Action

Comments:



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Edward B. Montgomery, WMU President 4/11/2024  
Date

**Western Michigan University  
Faculty Senate  
Memorandum of Action**

**MOA – 24/01**

**Unaffiliated Units Curriculum Committee Creation**

**RECOMMENDATION**

Create a faculty-based curriculum committee to recommend, review, revise, and approve courses and curriculum for all units that are not affiliated with an academic college. Those include, but are not limited to, the Graduate College, the Lee Honors College, and the Merze Tate College-University Studies program.

**RATIONALE/PURPOSE**

With the elimination of the Faculty Senate Extended University Programs Council in 2020 inadvertently the council's charge to "act in place of faculty/department/unit regarding curricular changes of offerings, specifically the University Studies program" was not assumed or reassigned to a new process. With the June 2023 approval of MOA-23/01: Recommended Revisions of General Principles of Curriculum Change this oversight became apparent. This MOA reinstates a curriculum committee consisting of faculty representation from all academic colleges to fulfil that role.

**STAKEHOLDERS**

WMU faculty and students.

**HISTORY:**

- a) Effective date of current version: spring 2024
- b) Date first adopted: spring 2024
- c) Revision history: None
- d) Proposed date of next review: fall 2028-29

**PROPOSED POLICY LANGUAGE:**

The Faculty Senate Unaffiliated Units Curriculum Committee, a standing committee of the Faculty Senate, will serve and function as a college curriculum committee to recommend, review, revise and approve courses and curriculum for all units that are not affiliated with an academic college, including, but not limited to, the Graduate College, the Lee Honors College, and the Merze Tate College-University Studies program.

**POLICY DETAILS**

The Unaffiliated Units Curriculum Committee shall be composed of at least 13 members including three advisory members: the Graduate College Dean (or their designee); the Lee Honors College Dean (or their designee); The Merze Tate College Dean (or their designee); nine faculty members elected by the Senate (one from each of the academic colleges, one from an unaffiliated unit, and one representative-at-large); and the Faculty Senate president (or executive board designee) as an ex officio member. Membership of the Unaffiliated Units Curriculum Committee shall be elected and serve according to the Faculty Senate Constitution Article VIII, Sec. 7.

**RELATED POLICIES**

- General Principles of Curriculum Change  
([https://wmich.edu/sites/default/files/attachments/u370/2023/generalprinciplesofcurriculumchange\\_8-4-23.pdf](https://wmich.edu/sites/default/files/attachments/u370/2023/generalprinciplesofcurriculumchange_8-4-23.pdf))
- Curricular Definitions  
([https://wmich.edu/sites/default/files/attachments/u59/2015/CRP\\_Curricular\\_Definitions.pdf](https://wmich.edu/sites/default/files/attachments/u59/2015/CRP_Curricular_Definitions.pdf))