

INSTRUCTIONS & SAMPLE for the HESA Graduate Student Permanent Program of Study—Master’s Level

NAME: _____ WIN #: _____

Permanent Address: _____

Field of Study: Master of Arts in Educational Leadership Email: _____

Concentration Area: Higher Education & Student Affairs (HESA) Leadership

Course # and Title	Substitution, if any	Term Elected	Credit hrs.	Grade
EDLD 6020: Educational Leadership, Systems and Change (3 cr)	<p>Please fill out the program of study. This must be completed when you apply for graduation. Log in to your GO WMU to find this information. Return form to your faculty advisor to sign electronically. Your advisor will submit the form to ELRT and they will scan the file submit to the Registrar for you. KEEP a copy for your own records before submitting. You may apply for graduation anytime prior to the deadline, but they will not process your application until this is submitted. See deadlines for graduation on the registrar’s webpage.</p>			
EDLD 6510: Foundations of Student Affairs (3)				
EDLD 6530: The College Student (3cr)				
EDLD 6545: Higher Ed. Environments and Admin. (3cr)				
EDLD 6550: Intervention Skills for Higher Education Profess.(3 cr)				
EDLD 6570: Equity and Diversity in Higher Education (3 cr)				
EDLD 6580: Field Experience in Higher Ed. & Student Affairs (3 cr)				
EDLD 6590: Higher Ed. Law & Ethics (3 cr)				
EDLD 6791: Educational Leadership MA Seminar (1 cr.)				
EDLD 6792: Capstone Exper. (2 cr.)				
Diversity Cognate (1-3 credits):	<p>Write in the name of the Diversity Cognates you took and how many credits they were for. If you took more than 2 add them to the “other” boxes. In total you must have 6 credits of diversity cognate.</p>			
Diversity Cognate (1-3 credits)				
Focused elective (3-6 credits)	<p>Write in the name of Focused/Free Elective took). If you took more than one, please add them to the other boxes. You will have 3 credits of focused/free elective</p>			
Other				
Other	<p>Write in the name of other courses you took</p>			

Fill in the Term elected, credit hours and grade for courses you took. For courses you have not completed yet you can write in the “projected” date of

Write in the name of the Diversity Cognates you took and how many credits they were for. If you took more than 2 add them to the “other” boxes. In total you must have 6 credits of diversity cognate.

Write in the name of Focused/Free Elective took). If you took more than one, please add them to the other boxes. You will have 3 credits of focused/free elective

Write in the name of other courses you took

Total credit hours: _____

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

Typically these are discussed during your first semester of the program with your advisor. Students update these as they continue in the program and then submitted.

SAMPLE COMPLETED PROGRAM				
This has several 1 credits to provide example of how to complete				
Course # and Title	Substitution, if any	Term Elected	Credit hrs.	Grade
EDLD 6020: Educational Leadership, Systems and Change (3 cr)		SU II 2021	3	B
EDLD 6510: Foundations of Student Affairs (3)		FA 2021	3	B/A
EDLD 6530: College Student (3cr)		FA 2021	3	B/A
EDLD 6545: Higher Ed. Environments and Admin. (3cr)		FA 2023	3	A
EDLD 6548: Assessment & Accountability in HE (3 cr)		FA 2023	3	A
EDLD 6550: Intervention Skills for Higher Education Profess.(3 cr)		SP 2022	3	A
EDLD 6570: Equity and Diversity in Higher Education (3 cr)		SP 2022	3	A
EDLD 6580: Field Experience in Higher Ed. & Student Affairs (3 cr)		SU II 22	3	A
EDLD 6590: Higher Ed. Law & Ethics (3 cr)		SP 2023	3	
EDLD 6791: Educational Leadership MA Seminar (1 cr.)	EDLD 6980: Independent Readings (1 credit)	SP 2023	1	
EDLD 6792: Capstone HE (2 cr.)		SP 2023	2	
Diversity Cognate: (1-3 credits) *6 credits total needed	EDLD 6650: Adult Learning	SP 2022	3	A
Diversity Cognate (1-3 credits):	EDLD 6795: Global Leadership	SP 2023	3	
Focused Elective (1-3 credits):	EDLD 6890: Study Abroad Canada	SP 2022	2	CR
Other:	<i>EDLD XXX name of class</i>		2	A

Add it all up and it should equal (minimum) 39 Credits Total