2016-18 Pre-Business Administration (PBA) Requirements

will need to complete the following in order to be accepted into the Bachelor of Business Administration Curriculum (BBA):

1. Complete a minimum of 48 hours with a WMU GPA of at least 2.50
2. All (PBA) business courses must be completed with grades of “C” or higher (with the exception of accountancy students who need a CB in ACTY 2100 and ACTY 2110).
3. Completion of the Foundational level (six activities) of Student Professional Readiness Series (SPuRS) is required before applying to the BBA program (visit www.wmich.edu/business/academic/spurs for details).
4. Complete an application to BBA in January (if you are completing PBA during Spring, Summer I or Summer II) or September (if you are completing PBA during Fall).

First and Second Year Business Courses (PBA courses)

<table>
<thead>
<tr>
<th>BUS 1000*</th>
<th>BUS 1750</th>
<th>ENGL 1050</th>
<th>CIS 1020</th>
<th>MATH 1160, 1180/2000 or 1220</th>
</tr>
</thead>
</table>

*BUS 1000 requirement can be satisfied with BUS 3000, ACTY 2000, or, in approved cases, FYE 2100.

<table>
<thead>
<tr>
<th>STAT 2160</th>
<th>ECON 2010</th>
<th>ECON 2020</th>
<th>ACTY 2100</th>
<th>ACTY 2110</th>
</tr>
</thead>
</table>

Must complete before BBA application:
- SPuRS Foundational Level
- BUS 3000 (Business Prep for Transfer Students)

Must complete before graduation:
- BUS 2200
- CIS 2700
- MGMT 2500
- MKTG 2500

General Education

(NOTE: Students have until they graduate to complete general education requirements. Two areas must be completed at a 3000+ level and no more than two courses from any subject area.)

<table>
<thead>
<tr>
<th>AREA 1</th>
<th>Fine Arts</th>
<th>AREA 5</th>
<th>Social &amp; Behavioral Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>AREA 2</td>
<td>Humanities</td>
<td>AREA 6</td>
<td>Natural Science with Lab (4 hour minimum)</td>
</tr>
<tr>
<td>AREA 3</td>
<td>U.S. Cultures</td>
<td>AREA 7</td>
<td>Natural Science and Technology</td>
</tr>
<tr>
<td>AREA 4</td>
<td>Other Cultures</td>
<td>AREA 8</td>
<td>Health and Well-being</td>
</tr>
</tbody>
</table>

*DegreeWorks must be updated manually by an advisor to reflect the most recent information. Your advisor will update DegreeWorks when you come in for advising.

Electives

Check with your academic advisor for the exact number of electives needed to graduate; 122 hours are required to graduate (excluding LS 1040, MATH 1090, ENGL 1000).

Advisor ____________________________ Date __________________________

Hours In Progress: _____ Hours Earned: _____ WMU GPA: ________

business-adv-office@wmich.edu

Effective Catalog Year 2016
**Pre-Business Administration (PBA) Courses**

**Freshman**
- ENGL 1050: Thought and Writing
- MATH 1160/1180/2000/1220:
- CIS 1020/1100
- BUS 1750: Business Enterprise
- BUS 1000/3000: Business Preparation
- GEN. ED
- GEN. ED
- GEN. ED
- MKTG 2500: Marketing Principles

**Sophomore**
- ACTY 2100: Prin. of Accounting I
- ECON 2010: Microeconomics
- STAT 2160: Business Statistics
  Prerequisite: MATH 1160/1180/1220
- CIS 2700: Business Driven Info. Technology
  Prerequisites: 26 cr, CIS 1020 or 1100; BCM 1420 or ENGL 1050
- ACTY 2110: Principles of Accounting II
  Prerequisite: ACTY 2100
- ECON 2020: Macroeconomics
- MGMT 2500: Organizational Behavior
  Prerequisite: BUS 1750
- BUS 2200: Intro Global Business
  Prerequisite: Sophomore Status
- GEN. ED
- Elective

**Junior**
- BCM 3700: Integrated Comm. In Business
  Prerequisites: Junior status
- FIN 3200: Business Finance
  Prerequisites: ACTY 2100; STAT 2160 or 3660
- BUS 3750: Business Process Productivity
  Prerequisites: MGMT 2500; STAT 2160; Junior status
- LAW 3800: Legal Environment
- Major Area Course
- Major Area Course
- Major Area Course
- GEN. ED 3000 Level or Above
- Elective

**Senior**
- BUS 4750: Strategic Business Solutions
  Prerequisites: ACTY 2110; ECON 2020; MGMT 2500; MKTG 2500; CIS 2700, BCM 3700, BUS 3750; FIN 3200; LAW 3800 (LAW 3800 may be taken concurrently)
- BUS 4500: Business Ethics and Sustainability
  Prerequisites: CIS 2700; MGMT 2500; MKTG 2500; FIN 3200
- BUS 4000: Business Professionalism
- Major Area Course
- Major Area Course
- Major Area Course
- GEN. ED 3000 Level or Above
- Elective
- Elective

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**Bachelor of Business Administration (BBA) 2016-18 Catalog Year Degree Requirements**

~122 Credit Hours Minimum~

( LS 1040, ENGL 1000, MATH 1090 do not count toward minimum hours)

Complete a minimum of 48 credit hours with a WMU GPA of at least 2.50
All business courses must be completed with a grade of “C” or higher. Foundational level of SPaRS must be completed.
APPLY for admittance to the Bachelor of Business

You must be admitted to BBA to take 3000-4000 level courses. To finish in four years, declare a major during your junior year and begin completing at least 24 credit hours in a department-approved area of study.

Students should apply to graduate (graduation audit) when they have 88+ credit hours

NOTE:
When planning your curriculum, pay close attention to course prerequisites. This chart is a guide only. Individual programs vary by undergraduate catalog year.