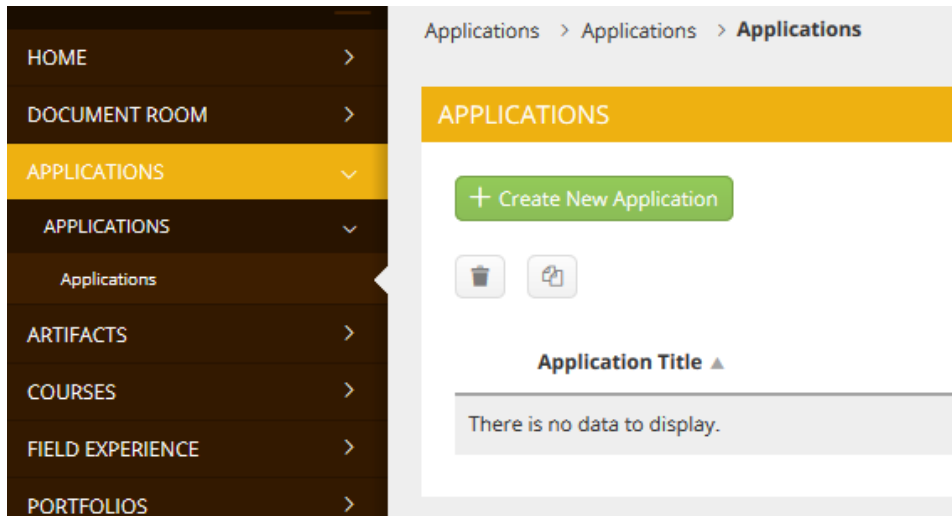Contact information: cehd-tk20@wmich.edu or wmich.edu/teachercertification/data-reporting/tk20
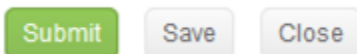Do not use the back button in your browser OR open multiple tabs of Tk20 at one time
May cause data loss – Only use the navigation within the TK20 system.

Application Instructions

1. Log into Tk20 (wmich.edu/teachercertification/data-reporting/tk20)

   a. Choose Applications from the navigation on the left

2. Choose the green + Create New Application button

3. Select the appropriate application from the dropdown menu and click on the green **Next** button

4. Complete the application with the required information

5. Once you have started an application, you have 3 options:

   o **Save:** Click this at any time to save your progress and return at a later time to finish the application.

   o **Submit:** Submit your application for final review.

   o **Cancel:** Exit the application without saving or submitting any changes.

Note: If you do NOT see the name of the application you need to complete, you may be attempting to complete an application AFTER its due date has passed.

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