

## Request for Proposals

The Sammons Center for Innovation and Research in Occupation Based Technology invites proposals for funding awards of **up to \$3000.00** for a product that will enable people to actively engage and participate in everyday occupation. These products can be devices, technology apps, teaching and learning technologies, and other innovative ideas. The Sammons Center **WILL NOT** fund personnel or indirect costs.

Proposals are accepted throughout the year with no set deadlines.

### APPLICATION

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Name of Lead Innovator

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Credentials of Lead Innovator

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Email Address

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Preferred Contact #

The proposal must include the following:

- A. Resume/CV of the lead innovator and all team members.
- B. No more than a ONE PAGE description of the project that includes the following:
  - i. The intended outcome
  - ii. Client population
  - iii. Distinct innovation that is not yet developed or a change that improves an existing product.
- C. Clear illustration by way of a photo or drawing that shows the innovation.
- D. A detailed, line-item budget that includes items necessary to complete the innovation.

- E. Implementation Plan: Provide a timeline for development, production of the innovation, marketing (if applicable), and distribution of your innovation.
- F. Evaluation Plan: Describe methods which will be used to determine the intended outcomes of your innovation.

If your proposal is accepted, you will be required to provide an interim report (six months after funds are awarded) and final report (one year after funds are awarded). Please submit your proposal to Dr. Holly Grieves, Co-Director, Sammons Center at [holly.grieves@wmich.edu](mailto:holly.grieves@wmich.edu).