

Date of request: 08-OCT-2020

Request ID: E-2020-FCS-105

College: E

Department: FCS

Initiator name: Robert Manley

Initiator email: [adam.manley@wmich.edu](mailto:adam.manley@wmich.edu)

Proposed effective term: 202140

Does course need General Education approval?: N

Will course be used in teacher education?: Y

If 5000 level course, prerequisites apply to: B

Proposed course data:

Change Course WFED 5120 and WFED 5130 and WFED 5420

Specific Course Change type selected: Enrollment restriction

1. Existing course prefix and number:

WFED 5120

2. Major and/or minor restrictions:

Include

3. List all the four-digit major and/or minor codes (from Banner) that are to be included or excluded:

This course is restricted to the following major(s):

Workforce Ed, Dev, & Leadership (WDGM)

Workforce Ed&Dev:Post-Bacc Cert (WDCM)

Industrial Tech Ed: Vocational (TVSJ)

Industrial Tech Ed:NonVocational (TNSJ)

PRACTICE OF TEACHING (TEPM)

SECONDARY EDUC IN BUSINESS (SUSJ)

SEC ED IN BUS-GROUP MAJOR (SGSJ)

Science Education (SCIM)

Science Education (SCID)

ORG LEARNING & PERFORMANCE (OLPM)

Occupational Ed Studies (OEUJ)

Organizational Chg Leadership (OCLM)

Undergraduate Nondegree (NDU)

Graduate Nondegree (NDG)

Family & Consumer Sciences (FCSM)

Fam & Consumer Sci Tchr Educ (FCSJ)

EARTH SCIENCE (ERSM)

ED LEADERSHIP/CAREER/TECHNICAL ED (ELTD)

Ed Ldship:Higher Ed & Stu Affr (ELHM)  
EDUCATIONAL TECHNOLOGY (EDTM)  
CAREER & TECHNICAL EDUCATION (CTGM)  
CAREER & TECH EDUC: CERT (CTCM)  
Cnslr Ed:School Counseling (CESM)  
Certification (CER)  
Alcohol & Drug Abuse (AADC)  
Workforce Educ & Development (WFEN)  
Workforce Educ & Development (WDLJ)  
ADD: Professional Workforce Educator (PWEC)

4. If this change applies to multiple courses, please list them below.

WFED 5130 and WFED 5420

A. Please choose Yes or No to indicate if this class is a Teacher Education class:

Yes

B. Please choose the applicable class level:

Both

C. Please respond Yes if this is a current general education course and/or a course being submitted for the new WMU Essential Studies program. Please respond No if it is neither.

No

D. Explain briefly and clearly the proposed improvement.

We propose to add the Banner code for the Professional Workforce Educator graduate certificate (PWEC) to the courses included in the program that have enrollment restrictions: WFED 5120, WFED 5130, and WFED 5420

E. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.).

We propose this change so that students in the PWEC program can register themselves for the program courses

F. List the student learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.

There are no changes in the student learning outcomes for the course

G. Describe how this curriculum change is a response to student learning assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.

The change is needed so that PWEC students can register themselves for the program courses

H. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution.

Demonstrate that the program you propose is not a duplication of an existing one.

There are no effects on other colleges, departments, or programs. The change is so that students in the PWEC program can register themselves.

I. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

There are no effects on other colleges, departments, or programs. The change is so that students in the PWEC program can register themselves.

J. Effects on enrolled students: are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

The change will make it easier for PWEC students to register for the program courses

K. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

N/A

L. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.) The change will make it easier for PWEC students to register for the program courses

M. With the change from General Education to WMU Essential Studies, this question is no longer used.

For courses requesting approval as a WMU Essential Studies course, a syllabus identifying the student learning outcomes and an action plan for assessing the student learning outcomes must be attached in the Banner Workflow system.

Not Applicable

N. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community college guidelines. Department chairs should seek assistance from college advising directors or from the admissions office in completing this section.

N/A as it's a graduate program

O. Current catalog copy:

**WFED 5120** - Principles of Workforce Education and Development Explanation, identification, investigation of the history, philosophy, principles, programs, and services in workforce education.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

**WFED 5420** - Curriculum Development in Workforce Education and Development Principles of analyzing, selecting, and arranging curriculum for instructional purposes in workforce education.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

**WFED 5130** - Teaching Methods in Workforce Education and Development Analysis and methods of organizing instruction in workforce education. Included is a review of instructional theory and practice in workforce education, the development of lesson plans, the selection and use of instructional methods, and the presentation of content using various methods of delivery.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

P. Proposed catalog copy:

**WFED 5120** - Principles of Workforce Education and Development Explanation, identification, investigation of the history, philosophy, principles, programs, and services in workforce education.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; students in the Professional Workforce Educator graduate certificate; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

**WFED 5420** - Curriculum Development in Workforce Education and Development Principles of analyzing, selecting, and arranging curriculum for instructional purposes in workforce education.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; students in the Professional Workforce Educator graduate certificate; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

**WFED 5130** - Teaching Methods in Workforce Education and Development Analysis and methods of organizing instruction in workforce education. Included is a review of instructional theory and practice in workforce education, the development of lesson plans, the selection and use of instructional methods, and the presentation of content using various methods of delivery.

Credits: 3 hours

Restrictions: Restricted to students who have been admitted to the professional level of a Workforce Education and Development major; students in the Workforce Education and Development minor; students in the Workforce Education, Development, and Leadership master's; students in the Professional Workforce Educator graduate certificate; or students in the Organizational Change Leadership master's.

Notes: Open to upper level and graduate students.

Department Curriculum Chair approver: Mary Beth Kennedy Janssen

Department Curriculum Chair comment:

Date: 09-OCT-2020

Department approver: Suzan Ayers

Chair comment:

Date: 13-OCT-2020