

APA Executive Board Meeting Minutes
Wednesday, October 13, 2021
WebEx Meeting

ROLL CALL:

Present: Laura Ciccantell, Jennifer Clements, Brianna Galli, Douglas Mathews, William McQuitty, Jackie Michels, Patty Mikowski, Nathan Nguyen, Bonnie Pfingst, Stephanie Radant, Malia Roberts, Teri Schrimpf,

Absent: Michelle Loedeman, Sara Volmering, Amy Seth, Eleonora Philopoulos, Elena Wood, Alice Molvern

Call to Order and Agenda: William McQuitty, President, called the meeting to order at 11:32 am. The agenda was approved.

OFFICERS' REPORT:

President: William reported that Stephanie Radant is taking over as recording secretary for Laura Large who left her position at the University. There was an excellent ribbon cutting ceremony for the Merze Tate College last week. In the APA general meeting on September 29th, there was a discussion about what membership wants from the University moving forward. These topics will be discussed later in our meeting.

Vice President: No report from Nathan Nguyen.

Treasurer: Patty Mikowski reported. Thank you to Jackie for preparing the report. Beginning balance for September was \$9,262.44. We had a payroll deduction of \$12. Final balance is \$9,274.44. The report was posted to the Teams Channel. The September 30, 2021 financial report was approved.

Corresponding Secretary: No report from Jennifer Clements.

Recording Secretary: Stephanie Radant thanked everyone for the opportunity to be recording secretary. She will post minutes in Teams Channel and approval is needed. Then they will be sent out to apa-all email distribution list.

COMMITTEE REPORTS:

Membership: William reported on behalf of Sara Volmering. We are looking for ways to grow membership and keep members engaged. We are also trying to re-engage old members that haven't been active in a while. Staff have reported feeling disengaged. Might request to use some funds for a small lunch to help staff become more engaged. Mike has stepped down as chair of the membership committee. Sara Volmering will continue in the role.

See Membership Form: <https://wmich.edu/sites/default/files/attachments/u434/2020/apa-membership-form-Dec-2020.pdf>

Nominations and Elections: No report from Malia Roberts.

Awards and Recognition: Patty Mikowski reported that we are on track for the APA awards and recognition luncheon on April 21st. The event will be held at the Fetzer Center or virtually. The awards

and recognition committee is still working to secure President Montgomery, or another dignitary, to hand out the award.

NEW BUSINESS:

Filling Vacancies: With the departure of Stacie Ballard and Stephanie Radant taking over the Recording Secretary position, we have two voting representatives for Academic Affairs to fill. It was recommended and approved that we send out an email to academic affairs members to see if anyone is interested in the roles. With Lauren Carney's departure, we have one voting representative from administrative affairs to fill. It was recommended that we look at last year's nominations and it was approved for Julia Primavera Kuntz to be elected into this role.

Employee Engagement Forum Topics: William reported the three topics he had gauged from the general membership meeting; long term planning for demographic shift; staffing shortages and how the administration plans for staff to do more with less; what can be done to support emotional health on campus. Additional consideration of topics for the forum were discussed; has upper administration thought about how inflation is affecting staff pay and do we currently have a staff retention plan, if so, what is it.

OLD BUSINESS: Jennifer Klauth asked about the status of all the items we have moved forward recently (paid parental leave, RIF/bumping policy, and the telecommuting policy). William reports that he keeps bringing up the paid parental leave at the meetings with Jan and Warren; the committee for the RIF/bumping policy will be meeting on Monday, October 18 and he will follow-up soon regarding the telecommuting policy.

ANNOUNCEMENTS:

WMU Make a Difference awards – Fall 2021 Semi-Annual Award Nominations due October 31, 2021

- Opportunity to recognize our colleagues
- Criteria and nomination forms are on APA website – give specific examples

UPCOMING MEETINGS:

- Thursday, November 11, 2021 Jan and Warren Meeting Noon – 1:00 p.m.
- Wednesday, November 17, 2021 Executive Board 11:30 a.m. – 1:00 p.m.
- Wednesday, December 15, 2021 Executive Board 11:30 a.m. – 1:00 p.m.

ADJOURNMENT: The meeting was adjourned at 12:01 pm.

Respectfully Submitted,

Stephanie Radant
Recording Secretary