

Date of request: 24-MAR-2021

Request ID: E-2021-HPHE-26

College: E

Department: HPHE

Initiator name: Deborah Droppers

Initiator email: deborah.droppers@wmich.edu

Proposed effective term: 202240

Does course need General Education approval?: N

Will course be used in teacher education?: N

If 5000 level course, prerequisites apply to: U

Proposed course data:

Change Course HPHE 3300

Specific Course Change type selected: Pre or Co-requisites

1. Existing course prefix and number:

HPHE 3300

2. Existing course prerequisites:

Prerequisites and Restrictions:

HPHE 1700 Minimum Grade of C AND

HPHE 3100 Minimum Grade of C with concurrency AND

HPHE 3760 Minimum Grade of C with concurrency

3. Proposed course prerequisites:

HPHE 3100 Minimum Grade of C or

HPHE 3760 Minimum Grade of C

4. Existing course corequisites:

No Corequisites exist for HPHE 3300 in term 202240.

5. Proposed course corequisites:

no change

6. Proposed course prerequisites that may be taken concurrently (before or at the same time):

HPHE 3100 or HPHE 3760

7. Minimum grade for prerequisites (default grades are D for Undergrad and C for Grad):
C

8. Do prerequisites and corequisites for 5000-level courses apply to undergraduates, graduates, or both?
Not Applicable

9. If this change applies to multiple courses, please list them below.
not applicable

A. Please choose Yes or No to indicate if this class is a Teacher Education class:
No

B. Please choose the applicable class level:
Undergraduate

C. Please respond Yes if this is current or new WMU Essential Studies Course. Otherwise, respond No.
No

D. Explain briefly and clearly the proposed improvement.
Removing HPHE 1700 as a prerequisite, allowing HPHE 3100 or HPHE 3760 to be taken concurrently.

E. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.).
The reason for this change is to allow Recreation/Sport Management students who are not Event Management Minors to take this course as well as students that are only Event Management minors. Currently, the prerequisite limits the students who can take this class to only students who are both enrolled as Recreation/Sport Management majors and Event Management Minors. Therefore, students who are only Recreation/Sport Management majors cannot take this class without advising hand-registering them. This change will support the advising office allowing students to register without administrative support.

F. List the student learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.

The following are student learning outcomes:

- Conduct a stakeholder assessment for fund development and grant proposals
- Understand the organizational requirements for grant development and implementation
- Create a community needs profile that includes program goals/objectives, program statement and audience profile and needs, and program budget
- Incorporate the concepts of a communication plan for fund development and grantsmanship
- Learn about the concept of competitive analysis, audience development, and value propositions
- Write a common form grant for a recreation or sports program, or an event.
- Be introduced to the requirements for a grant report and fund development reporting

G. Describe how this curriculum change is a response to student learning assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.
This curriculum change is not a response to student learning assessment outcomes.

H. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution. Demonstrate that the program you propose is not a duplication of an existing one. This only impacts our students in the Recreation/Sport Management and Event Management programs.

I. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

It only impacts Recreation/Sport Management and Event Management core programs. This does not affect other programs as the change does not impact the minor requirements.

J. Effects on enrolled students: are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

Removing HPHE 1700 as a prerequisite and changing it so that students only need to take it or co-enroll in HPHE 3100 or HPHE 3760 to take this course, opens it up to all event management minor students and all Recreation/Sport Management students. Currently, it is limited to Recreation/Sport Management students with a minor in Event Management only. This will allow more students to take the course as an elective.

K. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

When this course was temporarily offered as a HPHE 3000 class, attendance ranged from 15 to 30 students. There is a demand for this class. In Spring 2021, the class enrollment is 19. Adjusting the prerequisites will allow more students to register for this class.

L. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.)

This course is already being offered and allowing more students to enroll will actually benefit departmental revenues. Allowing self-enrollment will also positively benefit departmental resources within the Advising Office. There are no changes to staffing in support of teaching this course.

M. With the change from General Education to WMU Essential Studies, this question is no longer used.

For courses requesting approval as a WMU Essential Studies course, a syllabus identifying the student learning outcomes and an action plan for assessing the student learning outcomes must be attached in the Banner Workflow system.

Not Applicable

N. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community college guidelines. Department chairs

should seek assistance from college advising directors or from the admissions office in completing this section.

There is no change in how this will affect transfer articulation. This is a prerequisite change allowing more flexibility in allowing Recreation/Sport Management and Event Management Minor students to enroll in this course.

O. Current catalog copy:

HPHE 3300 - Grants and Fund Development in Sports, Recreation and Events

This course is a practical application of grant writing with an emphasis on sports, recreation and event projects. Students will complete a grant application that supports a recreation, sport, or event program or event. Students will outline community need, create program goals and objectives, design a budget, and determine collaborative partners that create sustainability. This is a writing course that incorporates fund development content in addition to completing a grant application.

Prerequisites & Corequisites: Prerequisites: HPHE 1700, HPHE 3100 (may be taken concurrently), and HPHE 3760 (may be taken concurrently). A grade of "C" or better is required to satisfy any course prerequisite.

Credits: 3 hours

Restrictions: Restricted to majors in Recreation/Sport Management and minors in Event Management.

P. Proposed catalog copy:

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Credits: 3 hours

Restrictions: Restricted to majors in Recreation/Sport Management and Event Management.

Department Curriculum Chair approver: Carol Weideman

Department Curriculum Chair comment:

Date: 02-SEP-2021

Department approver: Yuanlong Liu

Chair comment:

Date: 03-SEP-2021