

Date of request: 24-MAR-2021

Request ID: E-2021-HPHE-31

College: E

Department: HPHE

Initiator name: Deborah Droppers

Initiator email: deborah.droppers@wmich.edu

Proposed effective term: 202210

Does course need General Education approval?: N

Will course be used in teacher education?: N

If 5000 level course, prerequisites apply to: U

Proposed course data:

Change Course HPHE 3100

Specific Course Change type selected: Pre or Co-requisites

1. Existing course prefix and number:
HPHE 3100

2. Existing course prerequisites:
Prerequisites and Restrictions:
(HPHE 1700 Minimum Grade of C OR
HPER 1700 Minimum Grade of C OR
HPER 170 Minimum Grade of C) AND

(HPHE 2100 Minimum Grade of C OR
HPER 2100 Minimum Grade of C OR
HPER 210 Minimum Grade of C)

3. Proposed course prerequisites:
(HPHE 2100 Minimum Grade of C OR
HPER 2100 Minimum Grade of C OR
HPER 210 Minimum Grade of C)

4. Existing course corequisites:
No Corequisites exist for HPHE 3100 in term 202210.

5. Proposed course corequisites:
none

6. Proposed course prerequisites that may be taken concurrently (before or at the same time):
none

7. Minimum grade for prerequisites (default grades are D for Undergrad and C for Grad):
A letter grade C

8. Do prerequisites and corequisites for 5000-level courses apply to undergraduates, graduates, or both?
Not Applicable

9. If this change applies to multiple courses, please list them below.
none

A. Please choose Yes or No to indicate if this class is a Teacher Education class:
No

B. Please choose the applicable class level:
Undergraduate

C. Please respond Yes if this is current or new WMU Essential Studies Course. Otherwise, respond No.
No

D. Explain briefly and clearly the proposed improvement.
The elimination of HPHE 1700 as a pre-requisite for HPHE 3100.

E. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.).
The HPHE 1700 Intro to Rec/Sport Management is already a requirement of the minor and it does not need to be taken prior to taking HPHE 3100 to provide quality instruction. This will actually improve class scheduling for HPHE 3100 since that class is only offered in the spring.

F. List the student learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.
Here are the learning outcomes:

1. Understand the concepts of project management, strategic planning and strategic visioning.
2. Identify and understand the concept of risk management and implementation of safeguard policies
3. Understand the components of site planning and logistical tactics
4. Complete a concessions plan and Banquet Event Order (BEO)
5. Incorporate a service learning component that requires communication and listening with a local organization that is hosting the event or a similar event to the one used in class.

G. Describe how this curriculum change is a response to student learning assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.

This change is not in a response to student learning assessment outcomes. This is a prerequisite change only.

H. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution. Demonstrate that the program you propose is not a duplication of an existing one.

No effect on other colleges, departments or programs. This prerequisite change only pertains to HPHE.

I. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

The HPHE 1700 is still a required course within the minor and not making it a prerequisite requirement will make it easier for students to schedule their classes within the minor.

J. Effects on enrolled students: are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

HPHE 1700 is still a required class within the Event Management Minor. Eliminating HPHE 1700 as a prerequisite will actually allow for flexibility in taking HPHE 3100 enhancing the scheduling process. HPHE 3100 is only offered in the Spring, therefore flexibility in scheduling is an enhancement.

K. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

HPHE 3100 is the core event management class and student demand is strong. The elimination of the HPHE 1700 as a prerequisite will not impact the key learnings or the demand for HPHE 3100. The Event Management minor has good enrollment numbers and this change will not impact the student or external market demand. This is a prerequisite change only.

L. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.)

This is a pre-requisite change, there is no effect on the department, University resources, or changes.

M. With the change from General Education to WMU Essential Studies, this question is no longer used.

For courses requesting approval as a WMU Essential Studies course, a syllabus identifying the student learning outcomes and an action plan for assessing the student learning outcomes must be attached in the Banner Workflow system.

Not Applicable

N. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community college guidelines. Department chairs should seek assistance from college advising directors or from the admissions office in completing this section.

This is a prerequisite change and it does not impact transfer articulation.

O. Current catalog copy:

HPHE 3100 - Event Management Advanced Applications

Provides practical applications designed to provide opportunities to implement management theory and best practices in event and festival management, planning, implementation and evaluation.

Prerequisites & Corequisites: Prerequisites: HPHE 1700 and HPHE 2100, with grades of "C" or better.

Credits: 3 hours

P. Proposed catalog copy:

HPHE 3100 - Event Management Advanced Applications

Provides practical applications designed to provide opportunities to implement management theory and best practices in event and festival management, planning, implementation and evaluation.

Prerequisites & Corequisites: Prerequisites: HPHE 2100 with grade of "C" or better.

Credits: 3 hours

Department Curriculum Chair approver: Carol Weideman

Department Curriculum Chair comment:

Date: 02-SEP-2021

Department approver: Yuanlong Liu

Chair comment:

Date: 03-SEP-2021