APA Executive Board Meeting Agenda  
Wednesday, March 8, 2023  11:30 a.m. to 1 p.m.   
Virtual meeting

ROLL CALL:
Present: William McQuitty, Jackie Michels, Elena Wood, Phillip Koch, Erica Martinez, Teri Schrimpf, Janice Quakenbush, Doug Matthews, Laura Ciccantell, Jordan Olson, Michelle Loedeman, Sara Volmering, Valaree Kyser  
Absent: Ariel Palau, Jennifer Clements, Jhauncey Jacobs, Malia Roberts, Tracey Lawie, Ron Dillard, Eleonora Philopoulos

Land Acknowledgement Statement: “We would like to recognize Western Michigan University is located on lands historically occupied by Ojibwe, Odawa, and Bodewadmi nations. Please take a moment to acknowledge and honor this ancestral land of the Three Fires Confederacy, the sacred lands of all indigenous peoples and their continued presence.”

I. Call to Order (11:33 am) and Approval of Agenda - William
II. Officers’ Reports
   a. President – William
      • Results of Strategic Planning Poll from the General Membership Meeting
         o Methodology: Each concern/service received a weighted number of votes based on how each respondent ranked their concerns/services.
         o This is not a representative sample, with only 27 respondents, so will run poll again to full membership later in the strategic planning process.
         o CONCERNS: Out of 27 respondents, the top concerns were as follows:
            1. Compensation: 149 (16 number 1 mentions) (None 3 or below)
            2. Remote Work: 109 (Five number 1 mentions)
            3. Benefits: 108 (Two number 1 mentions)
            4. Workload: 105 (Three number 1 mentions)
            5. Family Support: 68 (One number 1 mentions)
            6. Other: 3 (Only mentioned twice)
         o SERVICES OFFERED by APA:
            1. Representation: 87 (Eleven number 1 mentions)
            2. Information: 86 (Twelve number 1 mentions)
            3. Support: 57 (Three number 1 mentions)
            4. Community Networking: 40 (One number 1 mention)
               ▪ Results will impact our new Strategic Plan and goals for interacting with membership.
         o COST/DUES: This poll included renaming the fee to Recurring / Annual recurring rather than perpetual, with more communication about how to opt out.
            1. $15: 9 votes
            2. $20: 18 votes
            3. $25: 7 votes
            4. $30: 1 vote
This will be part of the Strategic Planning process as well.

b. Vice President – Eleonora - absent

c. Treasurer – Jennifer - absent
   • Treasurer’s Report is in the TEAMS channel. No changes from last month’s report.
   • Report was approved.

d. Corresponding Secretary – Elena – no report

e. Recording Secretary - Jackie
   • Check for minutes to approve.

III. Committee Reports
   a. Membership – Sara
      • The new member mixers were successful, and well-attended. The Miller Event was in a
great setting with a raffle option.
      • Awards Ceremony and Spring Luncheon meeting is coming in May.
      • Pickleball Intro at SRC was also well attended, and may become a monthly event.
Other pickleball options are available – check with Jordan Olson for info.

b. Nominations and Elections – Malia – absent but sent an update
   • Malia is working on the open positions and a slate. More to come on this topic.

c. Awards and Recognition – Michelle
   • Award nominations are ongoing with a **deadline of April 1**.
   • **LINK to the Nominations: [https://wmich.edu/apa/award-nomination](https://wmich.edu/apa/award-nomination)**
   • The 3 awards are Outstanding New Professional (under 5 years with WMU), Outstanding Professional (over 5 years with WMU), Tony Griffin Award (must be an APA member).
   • Awards themselves are increasing in price, so budget will be impacted.

IV. New Business
   a. Vote on changing time of e-board meetings: Concerns about ability to attended the 11:30pm -
   1:00pm were raised. After discussion, it was decided to find a different time. Two significant
reasons were stated: the work of the APA is an essential university duty as affirmed annually
by the President, and allowing Executive Board members to participate in wellness activities
over the lunch hour. **William included a poll in the TEAMS channel to find a new time.**

V. Announcements
   a. Elections are coming up and we will have several open positions. Please send emails of
   interest to [malia.roberts@wmich.edu](mailto:malia.roberts@wmich.edu)
   b. WMU Holiday Schedule is out/posted: [https://wmich.edu/hr/resources/holidays](https://wmich.edu/hr/resources/holidays)

VI. Upcoming Meetings
   a. Thursday, March 9, 2023 Officers w/Jan Van Der Kley & Warren Hills Noon - 1:30pm
   b. Wednesday, April 12, 2023 Executive Board 11:30-1:00 p.m. Virtual
   c. Wednesday, May10, 2023 Executive Board 11:30-1:00 p.m. Virtual
   d. Wednesday, May 17, 2023 Awards Ceremony, TBD

VII. Adjournment – Meeting was adjourned at 11:57am.

Respectfully submitted by the Recording Secretary, Jackie Michels