



APA Executive Board Meeting Agenda
Wednesday, March 8, 2023 11:30 a.m. to 1 p.m.
Virtual meeting

ROLL CALL:

Present: William McQuitty, Jackie Michels, Elena Wood, Phillip Koch, Erica Martinez, Teri Schrimpf, Janice Quakenbush, Doug Matthews, Laura Ciccantell, Jordan Olson, Michelle Loedeman, Sara Volmering, Valaree Kyser

Absent: Ariel Palau, Jennifer Clements, Jhauncey Jacobs, Malia Roberts, Tracey Lawie, Ron Dillard, Eleonora Philopoulos

Land Acknowledgement Statement: “We would like to recognize Western Michigan University is located on lands historically occupied by Ojibwe, Odawa, and Bodewadmi nations. Please take a moment to acknowledge and honor this ancestral land of the Three Fires Confederacy, the sacred lands of all indigenous peoples and their continued presence.”

- I. Call to Order (11:33 am) and Approval of Agenda - William
- II. Officers’ Reports
 - a. President – William
 - Results of Strategic Planning Poll from the General Membership Meeting
 - Methodology: Each concern/service received a weighted number of votes based on how each respondent ranked their concerns/services.
 - This is not a representative sample, with only 27 respondents, so will run poll again to full membership later in the strategic planning process.
 - CONCERNS: Out of 27 respondents, the top concerns were as follows:
 1. Compensation: 149 (16 number 1 mentions) (None 3 or below)
 2. Remote Work: 109 (Five number 1 mentions)
 3. Benefits: 108 (Two number 1 mentions)
 4. Workload: 105 (Three number 1 mentions)
 5. Family Support: 68 (One number 1 mentions)
 6. Other: 3 (Only mentioned twice)
 - SERVICES OFFERED by APA:
 1. Representation: 87 (Eleven number 1 mentions)
 2. Information: 86 (Twelve number 1 mentions)
 3. Support: 57 (Three number 1 mentions)
 4. Community Networking: 40 (One number 1 mention)
 - Results will impact our new Strategic Plan and goals for interacting with membership.
 - COST/DUES: This poll included renaming the fee to Recurring / Annual recurring rather than perpetual, with more communication about how to opt out.
 1. \$15: 9 votes
 2. \$20: 18 votes
 3. \$25: 7 votes
 4. \$30: 1 vote

- This will be part of the Strategic Planning process as well.
 - b. Vice President – Eleonora - absent
 - c. Treasurer – Jennifer - absent
 - Treasurer’s Report is in the TEAMS channel. No changes from last month’s report.
 - Report was approved.
 - d. Corresponding Secretary – Elena – no report
 - e. Recording Secretary - Jackie
 - Check for minutes to approve.
- III. Committee Reports
- a. Membership – Sara
 - The new member mixers were successful, and well-attended. The Miller Event was in a great setting with a raffle option.
 - Awards Ceremony and Spring Luncheon meeting is coming in May.
 - Pickleball Intro at SRC was also well attended, and may become a monthly event. Other pickleball options are available – check with Jordan Olson for info.
 - b. Nominations and Elections – Malia – absent but sent an update
 - Malia is working on the open positions and a slate. More to come on this topic.
 - c. Awards and Recognition – Michelle
 - Award nominations are ongoing with a **deadline of April 1.**
 - **LINK to the Nominations:** <https://wmich.edu/apa/award-nomination>
 - The 3 awards are Outstanding New Professional (under 5 years with WMU), Outstanding Professional (over 5 years with WMU), Tony Griffin Award (must be an APA member).
 - Awards themselves are increasing in price, so budget will be impacted.
- IV. New Business
- a. Vote on changing time of e-board meetings: Concerns about ability to attend the 11:30pm - 1:00pm were raised. After discussion, it was decided to find a different time. Two significant reasons were stated: the work of the APA is an essential university duty as affirmed annually by the President, and allowing Executive Board members to participate in wellness activities over the lunch hour. **William included a poll in the TEAMS channel to find a new time.**
- V. Announcements
- a. Elections are coming up and we will have several open positions. Please send emails of interest to malia.roberts@wmich.edu
 - b. WMU Holiday Schedule is out/posted: <https://wmich.edu/hr/resources/holidays>
- VI. Upcoming Meetings
- a. Thursday, March 9, 2023 Officers w/Jan Van Der Kley & Warren Hills Noon - 1:30pm
 - b. Wednesday, April 12, 2023 Executive Board 11:30-1:00 p.m. Virtual
 - c. Wednesday, May 10, 2023 Executive Board 11:30-1:00 p.m. Virtual
 - d. Wednesday, May 17, 2023 Awards Ceremony, TBD
- VII. Adjournment – Meeting was adjourned at 11:57am.

Respectfully submitted by the Recording Secretary, Jackie Michels