APA Executive Board Meeting Minutes
Wednesday, November 8, 2017
Bernhard Center Faculty Dining Room

ROLL CALL


Absenct: Sarah Anderson, Mario Galbreath, Nick Griffith, Michelle Loedeman, Patty Mikowski, Mary Ramlow, Caroline Ray, Teri Schrimpf, Leah Smith, Margaret von Steinen

PRESIDENT’S REPORT

• There was a wide-ranging discussion of modifications to the University’s health insurance offerings, during which it was remarked that PPO employee contributions have been reduced a bit. There arose a consensus that the membership needs to be alerted to the changes and reminded about the remaining information session.

• In response to a query from Hunt, Amy Brimmer (human Resources) reported that in 2016-17 180 jobs had been reviewed, including 129 existing positions. Of those, 65% had resulted in pay increases. It was pointed out that positions can only go through review if the department indicates willingness to fund a pay increase resulting from the evaluation.

• The meeting with upper administration scheduled for November 7 did not take place.

VICE-PRESIDENT’S REPORT

• Liggins-Abrams reported that she had pursued the idea of a meeting between the APA Executive Board or the officers with President Montgomery or the President addressing a meeting of the APA general membership with the Office of the President. She is now continuing to pursue scheduling a meeting of the president with the APA Executive Board.

• There followed a wide-ranging discussion of applications for the transformational initiative grants, a process that seems to have generated a great deal of confusion. According to the president (addressing the Faculty Senate), 43 applications had been received.

• Liggins-Abrams reported that the costs associated with the open house and the survey ($830.00) were to be equally shared between APA and PSSO. Remaining to be done is a transfer of $265.49 from PSSO to APA.

EXCURSUS

• The agenda was approved by voice vote.

TREASURER’S REPORT

• The Treasurer’s Report for October 2017, presented by Hunt, was approved by voice vote (Voss/Rickert)

CORRESPONDING SECRETARY’S REPORT

• Wicklund reported that she will work with Liggins-Abrams on crafting a message to the active membership, to be sent before the minutes of this meeting are approved.

RECORDING SECRETARY’S REPORT

• No report
STANDING COMMITTEE REPORTS AND DISCUSSION

Membership
- The committee is scheduled to meet next week.
- The committee is expecting to share the survey results with the membership.

Nominations and Elections
- There is currently a vacancy in representation in the Business and Finance area.

Awards and Recognition
- No report

AD HOC COMMITTEE REPORTS AND DISCUSSION

Professional Development
- No report

Special Events
- Nguyen reported that the holiday party will be on Dec. 5 at 5 p.m. at HopCat. The contract requires a $1,500 minimum food/beverage purchase, and the space has a capacity of 75 people.
- It was agreed that the pricing scheme should be $5 for active members and $5 for each active member’s first guest (which would bring with it a drink ticket worth $5) and $10 for others (again with a drink ticket).
- A budget of $1,500 was approved by voice vote (Teviotdale/Wicklund).
- It is expected that online registration will be arranged, with Hunt helping to ensure that a system is put in place.
- Still to be determined is whether soft drinks will be covered by admission.

Employee Survey
- Liggins-Abrams distributed the final stats on participation and expressed her pleasure in the rate of participation.
- She and a team in her office will be analyzing the results over the coming weeks.
- It was suggested that Teri Schrimpf could be approached to help with analyzing data.

ANNOUNCEMENTS
- Von Steinen and Rickert brought to the Board’s attention a GoFundMe “Kevin’s Relief CamPAIN,” intended to support medical treatment Kevin Knutson is receiving. Members of the Board agreed to spread the word as individuals.

Meeting adjourned approximately 1:19 pm

Respectfully submitted,
E. C. Teviotdale (for Teri Schrimpf)
Upcoming Meetings:
- 12/5 – Holiday Gathering – 5 – 7 p.m. – HopCat
- 12/13 – Exec Board Meeting – 11:30 – 1:30 pm – BC Faculty Dining Room