ROLL CALL

Present: Mario Galbreath, Toni Latham, Monica Liggins-Abrams, Natalie Nguyen, Janice Quakenbush, Mary Ramlow, Caroline Ray, Julie Rickert, Teri Schrimpf, Amy Seth, Leah Smith, Liz Teviotdale, Margaret von Steinen, Chris Voss, Faith Wicklund

Absent: Nick Griffith, Lynda Hunt, Michelle Loedeman, Julie Lenczycki, Patty Mikowski

The meeting was called to order approximately 11:43 am by Faith Wicklund. The agenda was approved.

PRESIDENT’S REPORT

• Faith Wicklund reported for Lynda Hunt that the officers have not met with Jan Van Der Kley and Warren Hills. The November 2017 meeting was cancelled due to multiple conflicts and the January meeting was cancelled due to Jan having extra meetings the week before she left on vacation.

VICE-PRESIDENT’S REPORT

• Monica Liggins-Abrams shared some preliminary results of the survey. These results were combined APA and PSSO, a draft and not ready to be shared. Discussed items we would like to see in the report. Monica will send a new version of the report that will have just APA results to all board members later this week and will meet with Chris Voss to finalize what can be presented at the General Meeting next week. Since we have not had time to thoroughly review the data, it will be a preliminary report and more details will be presented in a yet to be determined meeting in February. Faith Wicklund, Janice Quakenbush, and Monica will form a committee to review the data in more detail to format a presentation.

TREASURER’S REPORT

• Faith Wicklund reported the Treasurer’s Report for Nick Griffith. There was income for memberships and the holiday party along with the expenses of the holiday party and the use tax. We thought Lynda Hunt was checking with HopCat on the total charge for the holiday party as we were not sure if the drinks were included in the minimum required. We will check with Lynda. The ending balance as of December 31 is $7,185.77. Report approved.

CORRESPONDING SECRETARY’S REPORT

• Faith Wicklund reported that she worked with Nick Griffith on correcting the distribution list as complimentary APA members were not receiving our emails.

RECORDING SECRETARY’S REPORT

• Teri Schrimpf reported that there has been some confusion over the placement of the Office of Information Technology. It had been incorrectly reported that it was under Business and Finance but that is not correct – the department is still under Academic Affairs.

STANDING COMMITTEE REPORTS AND DISCUSSION

Membership
• None

Nominations and Elections
• There are two open positions both with ending dates of 2019. Amy Seth will look into replacements and will announce it at the General Meeting.

Professional Development
• None

Awards and Recognition
• The awards luncheon will be April 4 and President Montgomery will be attending. It was noted that this is spring break week for most public schools but it is too late to change the date at this time.

Special Events
• None

Other Committees
• None

OLD BUSINESS
• None

NEW BUSINESS
• None

ANNOUNCEMENTS
• Mario Galbreath noted that he had been asked by some members of the Toastmasters whether they could sometime make an announcement at one of our General Meetings about their organization.
• It was noted that Jody Brylinsky would like to present at one of our meetings about the strategic plan.
• Items to announce at the General Meeting include the Spring Luncheon on April 4 and to ask if anyone has questions for us to bring to the administration.
• Amy Seth will bring some new Wellness Program information to the General Meeting. She also noted that a dietician study is being planned on some of the staff who are participating in the F45 class.

Meeting adjourned approximately 1:10 pm

Respectfully submitted,
Teri Schrimpf
Upcoming Meetings:

- 1/23 – General Meeting – Noon – 1 pm – BC 157-158
- TBD – Officers meet with Jan & Warren – noon – 1:30 pm
- 2/14 – Exec Board Meeting – 11:30 – 1:30 pm – BC Faculty Dining Room