Policy Council Minutes
Haworth College of Business

April 2, 2015

Members Present: Kay Palan (Chair), LTC Decker Hains, Christina Stamper, Don Gribbin, Devrim Yaman, Mike Tarn, Mushtaq Luqmani, Satish Deshpande and Zahir Quraeshi

Recorder: Cyntia Reeves

Convened: 10:30 a.m.

**Topic:** Discussion:

**Assessment Support**

Stamper gave an update on the assurance of learning council. She discussed that she met with the UPC and gave them the annual assessment report. It has been brought to her attention that Goal Champions are having a difficult time getting faculty to do assessment measures in the classroom. If they continue having issues they have been encouraged to get in touch with the department chairs.

**Grade Distribution Data**

Stamper passed out the Fall 204 data for core BBA courses. The UPC has asked that department chairs disseminate the data to faculty. A discussion took place about implementing a 2.0 minimum grade requirement for all BBA core courses. UPC will continue discussions about this issue.

**Removal of BBA Core Classes from Majors**

It has been requested that departments remove core classes from majors and replace with alternative classes while still maintaining the 24 credit hours. Some departments have already done this; others will take it under consideration.

**Departmental Advisory Boards**

Each department chair shared how they utilize their advisory boards. They also shared how many times a year they meet, if a donation is required, etc. Advisory boards are handled in different ways across the college.

**Announcements**

Danielle Field created a list of potential changes that would help eliminate many of the coding errors in the Banner system that require overrides. Chairs are encouraged to submit curriculum proposals to fix these issues.

Fall 2015 Professor of the Day date is October 8th.

Program enrollment worksheets due to Kay by April 27th.

Department chairs have been asked to start making a list that shows how department are having impact and/or engaging with students and business;
these are now focus areas for accreditation.