Assurance of Learning Council (ALC)

Meeting Minutes
Friday, February 13, 2015
Room 3350 Schneider
10:00 – 11:30 AM


Procedural items
1) Acceptance of agenda
   ➔ Alhassan moved the motion to accept the agenda, Palmer seconded. Agenda Passed.
2) Approval of minutes of January 16, 2015 meeting
   ➔ Penner moved the motion to accept amended minutes of January 16, 2015 meeting. Saini seconded. Minutes passed.

Discussion items
3) 2015 assessment report
   ➔ Razi reminded Goal Champions to send Assessment data ASAP. He indicated that he would talk to Alan regarding IT assessment data for BBA program. Razi would also talk to Jennifer about receiving MBA Goal 5 assessment data (Data on Leadership Skills). There was a discussion regarding whether students should be involved in ALC process. Stamper indicated that involving students in the ALC decision making process is challenging. ALC members unanimously agreed to invite course coordinators of core courses in ALC’s March meeting. Therefore, it was decided to bring March meeting forward by two days in order to accommodate as many ALC members and course coordinators as possible.
4) Assessment award
   ➔ Razi and Stamper agreed to finalize and send mails to HCOB Faculty and Staff.
5) Learning goal/course assessment matrix status.
   ➔ This item was tabled for the next meeting due to lack of time.
6) Assessment data collection for Spring/Fall 2015.
   ➔ It was decided that assessment data will be collected in Spring and Fall of 2015 to ensure any 'gaps in data' are filled
7) Other items/input from council members.
   ➔ No item added to the agenda.
8) Closure.
   ➔ Meeting adjourned little after 11:30 AM.