UPC Meeting Minutes
10/7/2015

Members Present: Flanagan, Wiley, Sinning, Lancendorfer, DeMello, Drummer, Stamper

Meeting called to order by Lancendorfer at 10:02am

1. Flanagan moved to accept the agenda; DeMello 2nd; motion passed unanimously.
2. Wiley moved to accept the minutes from the 9/16/15 meeting; DeMello 2nd; motion passed unanimously.
3. 30 credit hour maximum for non-business students who earn a business minor – council members discussed policy requirement in depth, including several potential changes. Ultimately, they decided to leave the policy in place for now, but to revisit it in the future.
4. General Business Minor Proposal: Require 33% of all courses to be taken at WMU and add BUS 4500 to minor electives. Drummer discussed issues with the current 50% policy requirement (few transfer students meet it and therefore advising does a lot of substitutions). Council members expressed concern about including BUS 4500 in the minor, given possible staffing issues. Council members expressed concern about the course content included in the minor. Wiley moved to recommend that the policy be changed from 50% to 33%; Flanagan 2nd. Council requested that the addition of BUS 4500 be removed from the curriculum proposal. Proposal passed unanimously pending changes. Council requested that the General Business Minor content be listed on a future agenda.
5. Removal of Advanced Economics requirement from the BBA: Council reviewed prior discussions of issue – there was acknowledgement that some departments may choose to include an Adv Econ course as a major requirement. Flanagan moved to recommend that the Advanced Economics requirement be removed from the BBA; Wiley 2nd; some editorial changes were requested on the curriculum proposal. Proposal passed unanimously pending changes.
6. BUS 1000 – Business Preparation: Creation of a new 1-credit course and addition to the BBA requirements. Council members discussed the proposal and reviewed the proposed sample syllabus. Concerns were raised about the resources needed to teach, as well as options for transfer students; both concerns were addressed – Dean Palan is willing to assume the cost of instruction, and transfer students will be asked to take UNIV 1030, which will have content more appropriate for their needs. DeMello moved to recommend the creation of the course; Flanagan 2nd; motion passed 4 – 0 – 1 abstention. Flanagan moved to recommend requiring the course (or equivalents – FYE 2100 and UNIV 1030) in the BBA; DeMello 2nd; motion passed 4 – 0 – 1 abstention.
7. SPuRS program and BUS 4000 – Business Professionalism: Creation of a new 1-credit course as part of the new Student Professional Readiness Series (SPuRS) program, and requirement of the SPuRS program and course in the BBA. Council members discussed the proposal and program, and reviewed the sample syllabus. There was concern expressed that resources are being put toward these courses but not a sophomore-level communication course. It was acknowledged that the resource requirements for the comm course were different than for the BUS 1000 and 4000 courses. Wiley moved to recommend the creation of the BUS 4000 course; DeMello 2nd; motion passed 4 – 0 – 1 abstention. Flanagan moved to recommend requiring the course and the SPuRS program in the BBA; DeMello 2nd; motion passed 4 – 0 – 1 abstention.

Future Business:
   a. Sophomore Communication course
   b. General Business Minor content
c. CIS 2700 content/business analytics

Meeting adjourned at 11:46pm (DeMello moved, Wiley 2nd)

Next meeting is Wednesday, Nov 11th, 10:00am – 11:30am in room 3250 SH.