UPC Meeting Minutes
9/16/2015

Members Present: Flanagan, Wiley, Sinning, Lancendorfer, DeMello, Drummer, Stamper

Meeting called to order by Stamper at 10:03am
1. Lancendorfer moved to accept the agenda; Wiley 2nd; motion passed unanimously.
2. Wiley nominated Lancendorfer for the 2015-16 chair position and Sinning 2nd; Lancendorfer accepted. Nomination approved unanimously.
3. Meeting dates and times for Fall 2015 are: Oct 7, Nov 11, Dec 9 at 10-11:30am
4. Stamper provided a summary of the BBA Course Coordinator meeting; members provided feedback and suggestions, including the need to discuss test taking procedures and other issues related to large lectures. Stamper will incorporate this information into the Course Coordinator summary document. Next Course Coordinator meeting will be either Nov 4th or 18th.
5. Members reviewed the curriculum proposal to require a 2.0 grade for all BBA core courses. Additions and changes in language were suggested; Stamper will incorporate changes into the document. Lancendorfer moved to recommend curriculum change for all-faculty vote, pending changes; DeMello 2nd. UPC unanimously recommends the curriculum change. Stamper will work with Lancendorfer to finalize the curriculum proposal and ask FGC chair to arrange a faculty vote in the near future. A strong message will be sent to faculty that it is acceptable/desirable to assign lower grades to students who do not truly earn passing grades (C) in their BBA courses.
6. Members reviewed the curriculum proposal to clean up policy language in the UG catalog related to the number of courses transfer students are required to take at WMU/HCoB (removing a phrase that is not enforced). Suggestions were made to the language in the document; Lancendorfer moved to recommend curriculum change for all-faculty vote and Flanagan 2nd (pending document changes). UPC unanimously recommended the curriculum language change. Stamper will incorporate changes and work with Lancendorfer to finalize the curriculum proposal. They will ask FGC to arrange a faculty vote in the near future.
7. The discussion of the 30 credit hour maximum for non-business students who earn a business minor was tabled until the next meeting.
8. Stamper presented the Student Professional Readiness Series proposal. This is a co-curricular program (outside of the classroom) designed to facilitate building professional skills and character in all of our students. Stamper will be presenting this to all faculty and staff at the All College meeting on Sept 25th. There was a wide-ranging discussion, including the recommendation that the number of required events be lowered to 6 for each level, and the number of events/activities included in the program be broadened.

Future Business:
   a. Continued discussion on the SPuRS program and accompanying course
   b. Discuss 30 credit hour maximum for non-business students who earn a business minor
   c. Discuss FYE as a required course (1-2 credit hours)
   d. Removal of Advanced Econ requirement from the BBA (incorporate into FIN major?)

Meeting adjourned at 11:55pm (Wiley moved, Flanagan 2nd)

Next meeting is Wednesday, Oct 7th 10:00am – 11:30am in room 3250 SH.