Asylum Lake Policy & Management Council
Thursday, 08 March 2012
7 pm
Parkview Hills Clubhouse
3707 Greenleaf Circle

The recorded comments below are expressions of council members and are not approved policy until voted on. The statements were not recorded verbatim and cannot be used as quotes.

AGENDA:

I. Call to Order
   Meeting was called to order at 7:07 p.m.

II. Roll Call
   a. Sign-In Roster
      Council Members Present: Cari DeLong, Jay Emerson, Tim Holysz, Frank Wolf, Duane Hampton, Cam Vossen, Tyler Bassett, David Nessius (alt. for Michele Richards)
      Guests Present: Larry Harris, Kay Chase (alt. for Tyler Bassett)

III. Adoption of 08 March 2012 Agenda
   Cam Vossen motioned to approve the 08 March 2012 agenda. Tyler Bassett seconded. All in favor. None opposed.

IV. Approval of 13 October 2011 Meeting Minutes
   Duane Hampton motioned to approve the 08 September 2011 meeting minutes. Tim Holysz seconded. All in favor. None opposed.
   Note: The 13 October 2011 meeting minutes were approved through email sent on 03/23/2012.

V. Old Business
   a. Spillway and East Trail
      Larry Harris
      • Larry Harris presented the design of the spillway area where the culvert from Asylum Lake that connects the flow of water to the stream which enters Little Asylum Lake. He also presented the design of the trail from the Winchell Entrance to the Parkview Avenue parking lot. This trail will be emergency and ADA accessible.
      • Cari stated that this project would be bid out in March and construction would begin in April of this year.
      • Larry reported that construction would take 3 weeks at the most.
      • The project to complete the trail from Winchell Ave to the spillway and the reconstruction of the spillway were approved at our October Council meeting.
      • The project to construct the trail from the Parkview parking lot to the spillway was not approved at our last meeting.
      • It was decided that WMU will bid out all of the projects as one bid package, but keep the projects separate.
b. Budget
Cari DeLong
Motion: Motion to pass the five year working budget as amended was approved through email on 23 March 2012.
- Cari passed out copies of the budget that she drafted from the conversation at the October Council meeting.
- Frank noted that the budget does not include the $25,000 that needs to be subtracted from the total for a cushion.
- Duane asked whether the transfer to grantmaking occurs in the beginning or end of the year. Cari will check on this.
- Duane asked that the restroom facilities be included in the budget. Tim will send the cost figures to Cari.
- It was decided Cari would re-work the budget and send it to the Council for a vote through email.
- Note: Cari emailed the revised budget which was approved through email on 03/23/2012.

VI. New Business
a. Prescribed Burn
Cari DeLong
- Cari passed out a map of the brush piles along the north and south edges of Asylum Lake. These piles were created by Wildtype Ltd. in the process of removing invasive shrubs and will be burned by Wildtype Ltd. within the next three to four weeks as part of their contract with WMU.
- Wildtype will be monitoring weather conditions during this window of time and will alert WMU and Kalamazoo Fire Dept. the day the burn will take place.
- A press release has gone out and signage has been posted at all of the entrances.

b. KCF Annual Statement
Cari DeLong
Cari presented the details of the Kalamazoo Community Foundation quarterly report with the Council.

VII. Project/Special Committee Reports
a. Research/Education Committee
Cari DeLong
- Cari reported on one new application submitted and approved by the research and education committee since our last Council meeting.
- Dr. Koretsky, WMU Professor of Geosciences submitted an application to perform an analysis of the effects of road salt on the Asylum Lake biogeochemistry. If she receives the NSF grant she applied for, her students will be collecting water column samples once a month and after rain events.

b. PR Subcommittee
Cari DeLong
Nothing new to report.

c. Trails Subcommittee
Tom Edmonds
Nothing new to report.
VIII. Public Comments
- Kay announced there is a program through WildOnes on March 28th. Rick Meader a Landscape Architect will be presenting at 6:30pm at the First Methodist Church.
- David announced that the program “Walking on the Wild Side” which is supported by Gazelle Sports has been very successful. A walk through Asylum Lake in January had 53 attendees. The attendees filled the parking lot on Drake Road. In the future they will be parking at the soccer fields.

IX. Council/Staff Comments
- Cari gave an update on the DEQ grant for stormwater improvements to Asylum Lake.
- Cam noted there is a need for the Preserve to be welcoming and educational. The Council should prioritize signage in order to achieve this. The Council could start small and add on as the budget allows.
- Cari will set a meeting with the PR committee.

X. Adjournment
Meeting was adjourned at 8:32pm.