Step 1: Develop construction project team and schedule

Step 2: Input to schedule

Step 3: Start bidding process

Step 4: Complete team update meeting to initiate construction

Step 5: Review and approve subcontractors (if applicable)

Step 6: Preconstruction kick-off meeting

Step 7: Coordinate groundbreaking and oversee construction: coordinate, facilitate and communicate change orders (Change Order Process)

Step 8: Ad-hoc owner’s meeting

Step 9: Provide support: field verification inspections, submittals, change orders, regulatory inspections, RFIs, pay apps, punch lists, tours, site safety

Step 10: Coordinate all on-site activities: facilitate meetings, trades/owners/senior leadership/modeling, Building Information, oversee construction and subcontractors, initiate change orders (Change Order Process), kick-off commissioning

Step 11: Ongoing commissioning with FM, FM-engineering and commissioning agent

Step 12: State of Michigan, Fire Marshall etc., Walkthrough (only for life and safety)

Step 13: Substantial completion

Step 14: Client walkthrough to ensure satisfaction

Step 15: Coordinate training of trades by commissioning and CM

Step 16: Coordinate Completion of Punch Lists

Step 17: Coordinate building opening: ribbon cutting, celebration and celebratory walkthrough

Step 18: Continue to next phase