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**APA Executive Board Meeting Minutes**  
**Wednesday, April 10, 2019**  
**Bernhard Center Faculty Dining Room**

**ROLL CALL**

Present: Mike Berdowski, Mario Galbreath, Lynda Hunt, Laura Large, Michelle Loedeman, William McQuitty, Nat Nguyen, Janice Quakenbush, Teri Schrimpf, Amy Seth, Liz Teviotdale, Margaret von Steinen, Faith Wicklund

Absent: Alexia Alexander, Lauren Carney, Jennifer Clements, Julie Lenczycki, Monica Liggins-Abrams, Patty Mikowski, Alice Molvern, Caroline Ray, Malia Roberts, Leah Smith, Jake Woods

Amy Seth called the meeting to order at 11:36 and the agenda was approved once a quorum was reached.

**PRESIDENT'S REPORT**

- Amy Seth reported that we had not met with Jan Van Der Kley and Warren Hills this month.

**VICE-PRESIDENT'S REPORT**

- None

**TREASURER'S REPORT**

- FaithWicklund gave the treasurer's report for March. Income included the membership dues and awards luncheon support and income. The current ending balance as of March 31, 2019 is \$8,339.36. Treasurer's report approved.

**CORRESPONDING SECRETARY'S REPORT**

- None

**RECORDING SECRETARY'S REPORT**

- None

**STANDING COMMITTEE REPORTS AND DISCUSSION**

**Membership**

- Margaret von Steinen asked about the possibility of a retreat. General consensus was that a ½ day retreat would be better than a full day retreat and that July is the best time of year.
- The next Coffee Connection is June 7. Faith Wicklund volunteered for the July 9 date and will meet at the Library Café at 4:00 pm. August 12 is still open.
- The committee is looking for some swag to give away at the General Meeting on May 14. They would like to provide pizza and pop. The cost would be \$300 for 60 people. Cost approved. They would also like to ask attendees to bring a nonperishable food item to be donated to the Invisible Need Project. President Montgomery will speak first, followed by the business meeting and ending with table talks of 'what can APA do for you?'

**Nominations and Elections**

- Laura Large reported that the voting closed Tuesday night. The new officers and board members will start their term after the May 14 General Membership Meeting.
- The new officers are:

- President – Malia Roberts
- Vice President – Laura Large
- Treasurer – Faith Wicklund
- Corresponding Secretary – Janice Quakenbush
- Recording Secretary – Teri Schrimpf
- The new board members are:
  - Academic Affairs:
    - Leah Smith
    - Caroline Ray
    - Steve Booher
    - Alice Molvern
    - Laura Ciccantell
  - Administrative Affairs:
    - Nat Nguyen
  - Business and Finance
    - Jake Woods
  - Student Affairs
    - Michael Berdowski
- Special recognition and thanks for their efforts and dedication to the following who had served on the APA Board:
  - Chris Voss
  - Patty Mikowski
  - Monica Liggins-Abrams

### **Awards and Recognition**

- Michelle Loedeman reported that she has received around \$3200 in contributions from the VP's and around 40 staff have registered for the Spring Awards Ceremony. Caroline Ray will notify all the winners. Faith Wicklund will pick up centerpieces for the tables (budget of \$250). Special Events Committee is working on door prizes. A donation poster needs to be created.

### **Special Events**

- Nat Nguyen noted that they are assisting with the Awards Ceremony and that they have two new members on the committee. They are also looking into a summer event.

### **Other Committees**

- Teri Schrimpf and Amy Seth reported from the Wellness Committee. Teri is unable to attend the July 24 meeting so Faith Wicklund will represent APA. The Holtyn website has been redesigned. The Poker Walk is May 21. The Color Run is May 18 and volunteers are needed.
- Margaret von Steinen noted the marathon is Sunday, May 5.

### **OLD BUSINESS**

- Review Land Acknowledgement Statement – no one in attendance to lead discussion so tabled until next meeting.

MINUTES

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- Monica Liggins-Abrams sent to the board the recommendations to Drs. Montgomery and Bott. The board needs to review and send comments via Teams. We would like to send them next week.

**NEW BUSINESS**

- Volunteers for commencement on Saturday, April 27.
  - Nat Nguyen will represent APA at the 3pm and 6pm ceremonies. Teri Schrimpf will ask for volunteers via Teams for the 9am and noon ceremonies. If no one volunteers, Liz Teviotdale will be present.
- Sexual Assault Title IX Meeting - Laura Large reported that they listened to our concerns and will come up with recommendations.
- Parking and Transportation Study Meeting – Laura Large reported that several APA members were in attendance and they are encouraging everyone to participate in the survey.

**ANNOUNCEMENTS**

- Remember that the tuition remission form needs to be turned in before May.

Meeting adjourned approximately 1:00 pm

Respectfully submitted,  
Teri Schrimpf

**Upcoming Meetings:**

- 4/17 – Spring Luncheon and Awards Ceremony – noon to 1:30 pm at the Fetzer Center
- 5/7 - Officers meet with Jan & Warren – noon – 1:30 pm – Bernhard Center Faculty Dining Room
- 5/8 – Exec Board Meeting – 11:30 to 1:30 pm at the Bernhard Center Faculty Dining Room
- 5/14 – APA General Membership Meeting – noon – 1 pm at the Bernhard Center #157-159
- 6/12 – Exec Board Meeting – 11:30 to 1:30 pm at the Bernhard Center Faculty Dining Room
- 7/9 - Officers meet with Jan & Warren – noon – 1:30 pm – Bernhard Center Faculty Dining Room
- 7/10 – Exec Board Meeting – 11:30 to 1:30 pm at the Bernhard Center Faculty Dining Room