Academic Dishonesty Charge Form Tutorial

This tutorial will demonstrate how to complete and submit an Academic Dishonesty Charge Form.

Log in to GoWMU and click on the ‘Faculty/Staff Home’ tab

Select ‘Faculty Menu’ under ‘ALL’ tab

Click on the ARROW!
Scroll down to select ‘Academic Dishonesty Form’
Select term of alleged violation, course, and student name

WMU Academic Dishonesty Charge Form

Select Term:  

Select Course:  

Select Student:  

Enter instructor’s phone number

WMU Academic Dishonesty Charge Form

Student Information
Name: John Doe  
WIN: 123456789  
Email: John.doe@wmich.edu

Reported By
Name: Jane Doe  
Date: 10/06/2015  
Email: Jane.doe@wmich.edu  
Phone: (123) 456-7890

Course Information
Term: Fall 2014  
Course: OSC 1000
Select charge(s), enter description(s), and click ‘Submit for Review’ on the same form

I am charging the above named student with an alleged violation of the University Academic Honesty Policy as specified below. Check all that apply.
- Cheating
- Plagiarism
- Fabrication, Falsification and Forgery
- Complicity
- Multiple Submission
- Academic Computer Misuse

Definitions of these charges can be found at http://www.wmich.edu/conduct/academichonesty/definitionsofviolations.html.

The student is charged with violating the University Academic Honesty Policy in the following manner:

John Doe submitted a paper that contained information taken directly from the textbook with no attribution.

0 characters entered. You are limited to 4000 characters.

Submit for Review  Select another Student  Cancel

Very Important Final Step!

Follow the instructions to attach and submit course syllabus, original assignment, and supporting documentation to OSC, upon receiving email notification.

To: "Nicole Alber" <nicole.alber@wmich.edu> "Meredith Melissa" <meredith.melissa@wmich.edu>

Subject: Required Supporting Documentation

- Johns Paper.docx (11.1 KB)
- Source Material.docx (11.1 KB)
- Syllabus.docx (11 KB)

Tip: drag and drop files from your desktop to add attachments to this message.

Please find the attached documentation, including course syllabus, source material, and John’s paper for the plagiarism charge submitted for John Doe.

Sincerely,
Professor