This tutorial will demonstrate how to complete and submit an Academic Dishonesty Charge Form.

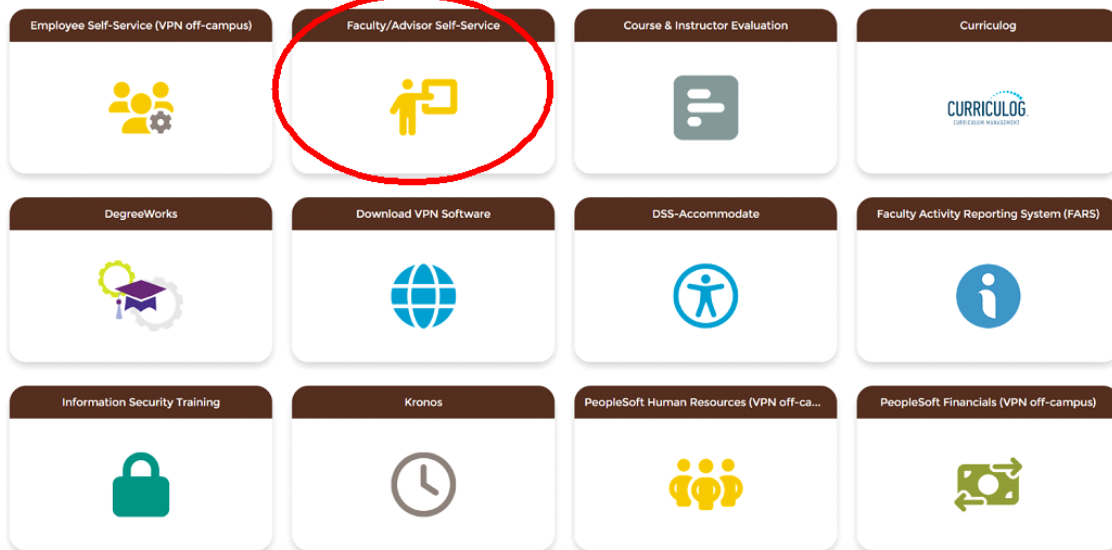## Log in to GoWMU

W goWMU   faculty/advisor self service

🏠   **Apps**   **Help Articles**   **Support Cases**   **Notification Groups**   **Quick links** ⌄

⇧ Click "Apps"

Welcome to goWMU,

For faculty and staff
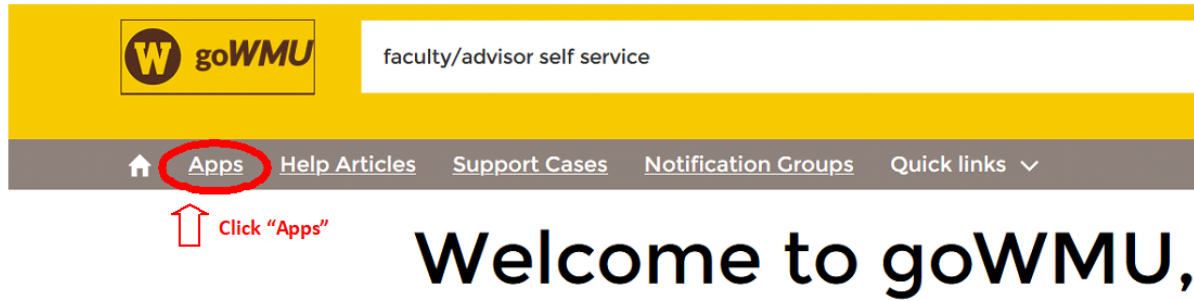
Click "Faculty/Advisor Self-Service"

Note: A VPN (Virtual Private Network) connection is required for certain applications when connecting from off-campus.

Employee Self-Service (VPN off-campus)	Faculty/Advisor Self-Service	Course & Instructor Evaluation	Curriculog
DegreeWorks	Download VPN Software	DSS-Accommodate	Faculty Activity Reporting System (FARS)
Information Security Training	Kronos	PeopleSoft Human Resources (VPN off-ca...	PeopleSoft Financials (VPN off-campus)

Faculty & Advisor Services

When you click on the links below, you will see your name and your WMU identification number (WIN) displayed in

Contact the Registrar's Office, 387-4300, with any questions regarding the links below.

Term Selection
Select term from the dropdown list

Scroll Down to the bottom:

Event Registration
Use this form to register students for events they attend on campus.

Academic Dishonesty Form   Click "Academic Dishonesty Form"
Academic Dishonesty Form

Curriculum Requests - Workflow
Allows Faculty and staff to request changes to their curriculum. This Form will kick off a Workflow process.

Curriculum Workflow Role Assignment Report
Allows faculty to see the specific college and departmental Banner Workflow role assignments for the Electronic Curriculum Workflow process.

Workflow Access Request Form
Allows faculty to request to be added to specified Banner Workflow roles.

Select term of alleged violation, course, and student name

WMU Academic Dishonesty Charge Form

Select Term: -SELECT-   ⬅

Select Course: ⬅

Select Student: ⬅

RELEASE: 8.5.3

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Enter instructor's phone number

WMU Academic Dishonesty Charge Form

Student Information
Name: John Doe
WIN: 123456789
Email: John.doe@wmich.edu

Course Information
Term: Fall 2014
Course: OSC 1000

Reported By
Name: Jane Doe
Date: 10/06/2015
Email: Jane.doe@wmich.edu
Phone: (123) 456-7890   ⬅

Select charge(s), enter description(s), and click 'Submit for Review' on the same form

CHARGE ↓

I am charging the above named student with an alleged violation of the University Academic Honesty Policy as specified below. Check all that apply.

- ☐ Cheating
- ☐ Plagiarism
- ☐ Fabrication, Falsification and Forgery
- ☐ Complicity
- ☐ Multiple Submission
- ☐ Academic Computer Misuse

Definitions of these charges can be found at http://www.wmich.edu/conduct/academichonesty/definitionsofviolations.html.

The student is charged with violating the University Academic Honesty Policy in the following manner:

> John Doe submitted a paper that contained information taken directly from the textbook with no attribution.

←

0 characters entered. You are limited to 4000 characters.

[Submit for Review] [Select another Student] [Cancel]

Very Important Final Step!

Follow the instructions to attach and submit <u>course syllabus</u>, <u>original assignment</u>, and <u>supporting documentation</u> to OSC, upon receiving email notification. Submitted files must be .docx, .doc, .pdf, .jpeg, .png, .mp3, .mp4, .txt, or .mov format.

To	⊙ Joe Erskine ✕ ○ Melissa K Kuepfer ✕	Bcc
Cc		

Required Supporting Documentation

📄 John's Paper.docx 12 KB ⌄	📄 Course Syllabus.docx 12 KB ⌄	📄 Supporting Documentation.d... ⌄ 12 KB

Dear OSC,

Please find the attached documentation, including course syllabus, source material, and John's paper for the plagiarism charge submitted for John Doe.

Sincerely,
Faculty Member