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WESTERN MICHIGAN UNIVERSITY

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The Graduate College

## NOTIFICATION OF APPOINTMENT TO A DISSERTATION, THESIS OR SPECIALIST PROJECT COMMITTEE

1. **This form is interactive.** Please type all information directly in the form before printing out.
2. Gather signatures from the following:
  - a. Department Chair
  - b. Committee Chair and Members
  - c. Graduate Program Advisor
  - d. Associate Dean or Dean of the Academic College
3. Forward this document to the Graduate College for the Dean's signature
4. The Graduate College will forward a final copy to the Department Chair and to the Graduate Program Advisor.
5. Please submit this document to the Graduate College no later than one week after the committee is formed. Committees should be configured as early in the process as possible in order to ensure that all members have graduate faculty status at WMU.



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Form with fields for CURRENT DATE, DEGREE SOUGHT, STUDENT NAME, WIN, ADDRESS, DEPARTMENT/PROGRAM, PROGRAM, and Check One options for Initial Appointment and Revised Appointment.

Proposed Committee Members

Table with 4 columns: NAME, INSTITUTION, DEPARTMENT, DATE (mm/dd/yyyy). Includes multiple rows with the instruction 'Type name here and sign above'.

Form with signature lines and labels: Chairperson, Department; Date Requested; Advisor of Graduate Program; Dean or Associate Dean of the Academic College (Required for dissertation only); Dean, The Graduate College; Date Approved.

Approved Copies to: Major Advisor, Department Chair, Graduate Program Advisor