



WESTERN MICHIGAN UNIVERSITY
Office of Student Engagement

RSO Advisor Letter of Intent

Date:

To the Office of Student Engagement:

I, _____, (Name of advisor) do hereby express my intent to serve as an advisor to _____ (Name of RSO) Registered Student Organization at Western Michigan University for the 2023-2024 academic year or until resignation, removal or disbandment of the organization.

I understand that as an RSO Advisor, I am required to comply with all guidelines, rules, and regulations from the office of Student Engagement and Western Michigan University. I promise to uphold University Values and to support students within the organization to the best of my abilities. I agree to allow the students to take the lead in determining the nature of our relationship and my role as an advisor. I will provide support and guidance for my students to the best of my abilities, and I will be attentive to the RSO's needs.

Additionally, I understand that I will be required to complete the annual RSO advisor online training modules within 30 days of signing and submitting this letter.

Please fill out the following information:

Current Position Title: _____

Relationship with WMU (Faculty, Staff, Graduate Student or Community Member):

Experience/skills relevant to RSO:

By signing below, I acknowledge that I have read and understood all the above information.

Signature: _____

Your Name: _____

Email: _____

Phone: _____