Student participation agreement

Western Michigan University
Office of Service-Learning

Student Participation Agreement
(Signature required)

Student name:

Project Name:

Project description:

Is the project a course requirement? Yes No

Community Partner:

Instructor:

Dates of Contact:

Partner visits:

Student orientation at site:

Start date:

End date:

Student schedule (include dates students will be on site—may be adapted):

Assignment deadline(s):

Instructor check-ins:

Academic Experiential Learning (e.g. service-learning, capstone courses, etc.)

WMU’s liability insurance covers third parties (community partners and members) and the University if:

- This form is signed by the student and instructor.
- Off-campus service is explicitly stated in the course syllabus as a core requirement.
• When project or activity is organized by WMU instructors or staff—does not cover “volunteer” work even when associated with a course.
• NOTE: Student’s personal health insurance covers injuries sustained during service; university liability coverage applies to third parties, including community partners, their property and their constituents, and to the university.
• With regard to transportation, students should not have community partners or constituents in their cars as a part of their service. If they do, the student’s personal auto insurance policy will cover in the case of an accident; if uninsured or underinsured, students will be responsible for damages. THEREFORE, STUDENTS SHOULD NOT TRANSPORT COMMUNITY MEMBERS DURING STUDENTS’ SERVICE TO THE COMMUNITY AND ITS MEMBERS!!

<table>
<thead>
<tr>
<th>I understand that I:</th>
<th>Student initials</th>
</tr>
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<tbody>
<tr>
<td>Am expected to be punctual and present as scheduled</td>
<td></td>
</tr>
<tr>
<td>Will communicate consistently and in a professional manner</td>
<td></td>
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<tr>
<td>Will not transport community members in my own vehicle as a part of their service. If I do so, I understand that my personal auto insurance policy will provide coverage in case of an accident; if uninsured or underinsured, students will be responsible for damages.</td>
<td></td>
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Student signature:

Instructor (witness) signature: