Policy Council Minutes
Haworth College of Business

October 29, 2015

Members Present: Don Meyer, Christina Stamper, Satish Deshpande, Don Gribbin, Bob Landeros, Mushtaq Luqmani, Mike Tarn, Devrim Yaman

Recorder: Rebecca Laipply

Convened: 9:30 p.m.

Topic: Discussion:

Economic Courses

Meyer stated that the Economics department would like to get more involved with the Haworth College of Business. They are planning to add courses in sustainability and migration, among others, and wanted to know what courses the college of business would be interested in. Stamper also mentioned that upper level economics courses work well with our majors, so it would be good to work together. Students will still double major or minor in Economics.

Course Requests & Code Follow Up

Stamper suggested that moving forward, whenever the chairs get course requests to use their courses in other majors, they need to ask for more detail. This includes asking about current number of business classes used in the major, how many students, etc. Accreditation issues come into play when dealing with course requests, and it becomes important to communicate. Certain business courses are open to everyone (i.e. BUS 1750), but other courses are protected for business students. If a department outside of the college of business requests to use a course that’s protected, a code proposal has to be added. This will also protect advisors from having to do many overrides.

 Majors using Business Classes

The Dean’s Office looked through the catalog to see which majors outside of the business college use our courses to get a better understanding of how many students we are actually serving. The University reports numbers by primary program preference, so it doesn’t necessarily give an accurate portrayal of the demand for our courses. Becca will provide data about minors and graduate programs to be able to show the University who all we actually serve.

Midterm Grades

Stamper wanted to make sure to thank the faculty who have submitted midterm grades. She provided a sheet listing business sections and
grades that were filed over the past six years. There was some variation in the numbers, with some departmental numbers declining over the years. The system for submitting grades has gotten easier due to systems being able to talk to one another, but improvements and suggestions can be made to increase the numbers for reporting.

Reporting midterm grades in the system also helps advisors identify students who are struggling and get in contact with them. This is part of our care for our students. It is important to understand the impact this can have.

A couple suggestions made by the council are as follows:
1) Make the process of transferring grades from e-learning less complex.
2) Extend the deadline for filing midterm grades to later in the semester because October is a very busy month.
3) Add a column to e-learning that would automatically calculate and export the grades to the Banner system.

Overall, we want faculty to be knowledgeable about the fact that this is a way to help the students. If they still do not want to submit midterm grades, reaching out to students who are struggling can also help, either by communicating with them directly or letting an advisor know.

Professor of the Day Spring 2016

Gribbin suggested setting a date for Professor of the Day in Spring 2016. The chairs agreed that it is easier to schedule a professor with more advanced notice. The date was then set for Thursday, March 17th. It was also noted to keep diversity in mind when choosing professors.