



WESTERN MICHIGAN UNIVERSITY  
Office of the Registrar  
1903 W. Michigan Avenue  
Kalamazoo, MI 49008-5256  
(269) 387-4300  
www.wmich.edu/registrar

# Application for Graduation Audit: Graduate Degree

Deadlines to apply for graduation: (completed form must be submitted to the Registrar's office)

Graduation Term	Last Day to Apply
Spring	December 1
Summer I	February 1
Summer II*	February 1
Fall	August 1

\* ***No commencement ceremonies held in August.  
Summer II doctoral candidates participate in the  
Fall commencement ceremonies.***

- A fee of \$55 will be charged to your student account
- Applications should be submitted two semesters prior to actual graduation date.
- A Graduate Program of Study form must be submitted to the Registrar's office before your academic record can be audited for degree requirements
- The diploma will be mailed to the permanent address approximately 10 weeks after the semester end (***please verify accuracy of your address through your Go WMU account***).

*Please print name as you want it to appear on your diploma.*

Student Name (Last):		First:		Middle:	
Maiden or other name(s) on file (if applicable):				Western Identification Number:	
Address:		City:		State:	Zip Code:
Phone Number (include area code):		Email Address:			
Graduation Term: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer I <input type="checkbox"/> Summer II Year: _____					

***Degree Sought:***

- Master             Specialist             Doctoral

Program: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Note: Graduation information, including the results of your audit, will be sent to your wmich.edu email account.***

***Please allow ten (10) weeks for processing.***

Office of the Registrar Use Only