

**2016 - 2017 Fiscal Year
Biweekly Pay Schedule**

	Pay Period	Pay Period Dates Begin End	Pay Check Date	Kronos Entry Deadline	HR Forms Cutoff	
	W50	06/06/16 06/19/16	06/28/16	06/17/16	06/14/16	FY 15-16
Summer Two Session	W52	06/20/16 07/03/16	07/12/16	07/01/16	06/28/16	FY 16-17
	X02*	07/04/16 07/17/16	07/26/16	07/15/16	07/12/16	
	X04	07/18/16 07/31/16	08/09/16	07/29/16	07/26/16	
	X06	08/01/16 08/14/16	08/23/16	08/12/16	08/09/16	
Fall Semester	X08	08/15/16 08/28/16	09/06/16	08/26/16	08/23/16	
	X10*	08/29/16 09/11/16	09/20/16	09/09/16	09/06/16	
	X12	09/12/16 09/25/16	10/04/16	09/23/16	09/20/16	
	X14	09/26/16 10/09/16	10/18/16	10/07/16	10/04/16	
	X16	10/10/16 10/23/16	11/01/16	10/21/16	10/18/16	
	X18	10/24/16 11/06/16	11/15/16	11/04/16	11/01/16	
	X20	11/07/16 11/20/16	11/29/16	11/18/16	11/15/16	
	X22	11/21/16 12/04/16	12/13/16	12/02/16	11/29/16	
X24	12/05/16 12/18/16	12/27/16	12/16/16	12/13/16		
Spring Semester	X26	12/19/16 01/01/17	01/10/17	12/23/16	12/27/16	
	X28*	01/02/17 01/15/17	01/24/17	01/13/17	01/10/17	
	X30	01/16/17 01/29/17	02/07/17	01/27/17	01/24/17	
	X32	01/30/17 02/12/17	02/21/17	02/10/17	02/07/17	
	X34	02/13/17 02/26/17	03/07/17	02/24/17	02/21/17	
	X36	02/27/17 03/12/17	03/21/17	03/10/17	03/07/17	
	X38	03/13/17 03/26/17	04/04/17	03/24/17	03/21/17	
	X40	03/27/17 04/09/17	04/18/17	04/07/17	04/04/17	
X42	04/10/17 04/23/17	05/02/17	04/21/17	04/18/17		
Summer One Session	X44	04/24/17 05/07/17	05/16/17	05/05/17	05/02/17	
	X46*	05/08/17 05/21/17	05/30/17	05/19/17	05/16/17	
	X48	05/22/17 06/04/17	06/13/17	06/02/17	05/30/17	
	X50	06/05/17 06/18/17	06/27/17	06/16/17	06/13/17	FY 16-17

New Hire forms are due to HR 5 business days prior to the hire start date

Graduate Appointees Pay Schedule Detail
<http://www.wmich.edu/grad/currentstudents/appointments.html>

*Tentative first Workstudy pay

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles

**2016 - 2017 Fiscal Year
Semimonthly Pay Schedule**

	Pay Period	Pay Period Dates Begin End	Pay Check Date	P/S Leave Entry Deadline	HR Forms Cutoff	
	SM1613	06/15/16 06/30/16	07/05/16	06/29/16	06/15/16	FY 16-17
Summer Two Session	SM1614	07/01/16 07/14/16	07/20/16	07/14/16	06/30/16	FY 16-17
	SM1615	07/15/16 07/31/16	08/05/16	07/28/16	07/14/16	
	SM1616	08/01/16 08/14/16	08/19/16	08/11/16	07/28/16	
	SM1617+	08/15/16 08/31/16	09/02/16	08/25/16	08/11/16	
Fall Semester	SM1617+	08/15/16 08/31/16	09/02/16	08/25/16	08/11/16	pay period
	SM1618	09/01/16 09/14/16	09/20/16	09/14/16	08/25/16	
	SM1619	09/15/16 09/30/16	10/05/16	09/29/16	09/15/16	
	SM1620	10/01/16 10/14/16	10/20/16	10/14/16	09/29/16	
	SM1621	10/15/16 10/31/16	11/04/16	10/31/16	10/13/16	
	SM1622	11/01/16 11/14/16	11/18/16	11/14/16	10/27/16	
	SM1623	11/15/16 11/30/16	12/05/16	11/29/16	11/10/16	
	SM1624	12/01/16 12/14/16	12/20/16	12/14/16	12/01/16	
SM1701	12/15/16 12/31/16	01/05/17	12/22/16	12/15/16		
Spring Semester	SM1702	01/01/17 01/14/17	01/20/17	01/12/17	12/22/16	
	SM1703	01/15/17 01/31/17	02/03/17	01/26/17	01/12/17	
	SM1704	02/01/17 02/14/17	02/17/17	02/09/17	01/26/17	
	SM1705	02/15/17 02/28/17	03/03/17	02/23/17	02/09/17	
	SM1706	03/01/17 03/14/17	03/20/17	03/09/17	02/23/17	
	SM1707	03/15/17 03/31/17	04/05/17	03/30/17	03/09/17	
	SM1708	04/01/17 04/14/17	04/20/17	04/13/17	03/23/17	
	SM1709	04/15/17 04/30/17	05/05/17	04/27/17	04/06/17	
SM1710++	05/01/17 05/14/17	05/19/17	05/11/17	04/20/17	same	
Summer One Session	SM1710++	05/01/17 05/14/17	05/19/17	05/11/17	04/20/17	pay period
	SM1711	05/15/17 05/31/17	06/05/17	05/31/17	05/04/17	
	SM1712	06/01/17 06/14/17	06/20/17	06/14/17	05/18/17	FY 16-17
	SM1713	06/15/17 06/30/17	07/05/17	06/28/17	06/01/17	FY 17-18

New Hire forms are due to HR 5 business days prior to the hire start date.

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles.

+ The last Summer-2 pay period, and the first Fall pay period, are the same pay period
++ The first Summer-1 pay period, and the last Spring pay period, are the same pay period.

For more information on the new semimonthly pay schedule visit:
<http://www.wmich.edu/payroll/payroll/semimonthly.html>