

**2016- 2017 Fiscal Year  
Semimonthly Pay Schedule**

	Pay Period	Pay Period Dates Begin	Pay Period Dates End	Pay Check Date	P/S Leave Entry Deadline	HR Forms Cutoff	
	SM1613	06/15/16	06/30/16	07/05/16	06/29/16	06/15/16	FY 16-17
Summer Two Session	SM1614	07/01/16	07/14/16	07/20/16	07/14/16	06/30/16	
	SM1615	07/15/16	07/31/16	08/05/16	07/28/16	07/14/16	
	SM1616	08/01/16	08/14/16	08/19/16	08/11/16	07/28/16	
	SM1617+	08/15/16	08/31/16	09/02/16	08/25/16	08/11/16	same
	SM1617+	08/15/16	08/31/16	09/02/16	08/25/16	08/11/16	pay period
Fall Semester	SM1618	09/01/16	09/14/16	09/20/16	09/14/16	08/25/16	
	SM1619	09/15/16	09/30/16	10/05/16	09/29/16	09/15/16	
	SM1620	10/01/16	10/14/16	10/20/16	10/14/16	09/29/16	
	SM1621	10/15/16	10/31/16	11/04/16	10/31/16	10/13/16	
	SM1622	11/01/16	11/14/16	11/18/16	11/14/16	10/27/16	
	SM1623	11/15/16	11/30/16	12/05/16	11/29/16	11/10/16	
	SM1624	12/01/16	12/14/16	12/20/16	12/14/16	12/01/16	
	SM1701	12/15/16	12/31/16	01/05/17	12/22/16	12/15/16	
Spring Semester	SM1702	01/01/17	01/14/17	01/20/17	01/12/17	12/22/16	
	SM1703	01/15/17	01/31/17	02/03/17	01/26/17	01/12/17	
	SM1704	02/01/17	02/14/17	02/17/17	02/09/17	01/26/17	
	SM1705	02/15/17	02/28/17	03/03/17	02/23/17	02/09/17	
	SM1706	03/01/17	03/14/17	03/20/17	03/09/17	02/23/17	
	SM1707	03/15/17	03/31/17	04/05/17	03/30/17	03/09/17	
	SM1708	04/01/17	04/14/17	04/20/17	04/13/17	03/23/17	
	SM1709	04/15/17	04/30/17	05/05/17	04/27/17	04/06/17	
	SM1710++	05/01/17	05/14/17	05/19/17	05/11/17	04/20/17	same
Summer One Session	SM1710++	05/01/17	05/14/17	05/19/17	05/11/17	04/20/17	pay period
	SM1711	05/15/17	05/31/17	06/05/17	05/31/17	05/04/17	
	SM1712	06/01/17	06/14/17	06/20/17	06/14/17	05/18/17	FY 16-17
	SM1713	06/15/17	06/30/17	07/05/17	06/28/17	06/01/17	FY 17-18

New Hire forms are due to HR 5 business days prior to the hire start date.

Employees with multiple positions that include a biweekly paid position and semimonthly paid position will receive pay on both pay cycles.

- + The last Summer-2 pay period, and the first Fall pay period, are the same pay period.
- ++ The first Summer-1 pay period, and the last Spring pay period, are the same pay period.

For more information on the new semimonthly pay schedule visit:  
<http://www.wmich.edu/payroll/payroll/semimonthly.html>