1. Introduction of Guests- Shashanta James, Suzie Nagle-Bennet, Nicole Albee, Shoni Porter, Terri Kinzy, Andy Bachmann

2. Residence Life Updates- Shoni Porter
   a. Closing down Burnhams and Henry Hall because of shared bathroom space
   b. Utilizing the Valleys and Western Heights
      i. Will be able to have 4 students per bathroom in the Valleys
   c. Will have an offline hall in case of any positive cases for quarantine
   d. Apartments will not change
   e. Students sign contracts for the entire year (Fall and Spring semester)
      i. May need to adjust contracts if the academic calendar looks different
   f. Questions
      i. What does this mean for our total on campus capacity?
         1. Planning for 3600 students
         2. Will be able to honor all contracts that are already signed (including those who have requested single rooms)
      ii. Will there still be specific communities? Honors, etc
         1. Yes, there will still be living learning communities
         2. Still planning for what this will look like
      iii. Where will the athletes be?
         1. Western Heights
      iv. Potential for face-to-face classes to end before Thanksgiving. Will students have the option to stay in dorms or go home?
         1. Students normally go home during Winter Closure.
         2. Campus services would still be open if face-to-face ends before Thanksgiving.
         3. This could potentially impact housing contracts.

3. Financial Aid Updates- Shashanta James
   a. We are considered a standard term institution, Fall and Spring semester.
   b. We must have at least 30 weeks of instruction.
      i. We can now go anywhere from 14-21 weeks. It does not need to be 15 for Fall and 15 for Spring, but we have to have 30 weeks total.
      ii. Any changes we make in the calendar could impact how we award and disburse aid (example: J-terms)
   c. We have already awarded students for next Academic Year. Not as much flexibility for 2020-2021, but could have more moving forward.
   d. As of right now, we have approval from the Department of Education for distance learning until December 31, 2020.
   e. Questions
      i. Are the additional restrictions for Veterans?
         1. We do not have any additional restrictions right now.
      ii. Should we make any decisions regarding Spring?
         1. We can make plans and can always ask for an appeal if they do not extend the distance learning regulation.
2. If we shorten Fall, we need to plan to add to the Spring.

iii. If we go online after Thanksgiving break, is it problematic for students who will still have in person instruction.
   1. Instructional modality does not matter, as long as the instruction is occurring for the correct number of weeks.

iv. Is it possible to change mode of delivery in banner without de-registering students?
   1. Yes, we can change the delivery method.
   2. It becomes more difficult if we are changing days and times because this can create other conflicts with a student’s schedule.

v. Please remind students that they can apply for CARES Act funding on Student Financial Aid website.
   1. About $7 million available to award to students
   2. It was determined by Senior Leadership to get funds to as many students as possible.
   3. Students are required to document that they were impacted in some way by COVID-19.
   4. Hopefully going to be able to go back and award additional funds to those students who have already applied.
   5. This will never be applied to an existing bill. Students are receiving the cash.
   6. Some funds were given to support SERF as well.

4. Student Conduct Updates- Suzie Nagle-Bennet, Nicole Albee
   a. Mask Compliance Concerns
      i. Putting this into the student code as policy. Other institutions are doing this.
         1. If this is a student policy, faculty and staff would need the same sort of policy.
         2. There will need to be exceptions. How do we process these and what are the criteria?
         3. If it is a policy, could we have a sunset clause?
         4. Specificity would be important. Would want to say face covering versus a mask.
      ii. Social Enforcement and Education
          1. Would not be backed by the student conduct process.
          2. Would need to have plan for when someone does not comply.
          3. If it isn’t a policy, you would not be allowed to turn a student away from entering a class.
   b. Questions
      i. Are we adding this to residence hall policy?
         1. Still in conversation
      ii. Are there other policies like this already in the student code?
         1. Smoking is somewhat similar. However, students may only be taken to student conduct if they are inside. Outside, they cannot be taken through the conduct process.
iii. What about social distancing?
   1. This would be much more difficult.
   2. We already have a physical and verbal misconduct policies. This covers deliberate acts.

iv. What about physical barriers for instructors?
   1. Some situations may call for this. Very dependent on type of instruction.
   2. Limited supply

v. What happens if someone tests positive? Does everyone in their courses need to self-quarantine?
   1. There are guidelines on the website.
   2. CDC guidelines state if that you are in close contact for at least 15 minutes. If we are social distancing and using face coverings, those students would not be considered close contact.

vi. If the goal is to have as many people wearing face coverings as much as possible, a policy is the way to go.

vii. We could have an institutional policy that applies to everyone on campus. This is everyone’s expectation, not just students.

5. Research Restart- Terri Kinzy
   a. Looking at research as a pilot for other things coming back to campus.
   b. Info Ready will be used for submission of plans
      i. Office of Research and innovation has plan examples on their website
   c. PPE order form is on ORI’s website.
      i. Purchasing Department is working to buy many things in bulk
   d. Working with Custodial to make plans for cleaning as well as what are the best entrances to use, bathrooms, etc.
   e. Qualtrics survey
      i. Daily survey for those who are on campus
      ii. Found through GoWMU
      iii. Everyone must complete when they come to campus

6. Implementation Group Updates- Andy Bachmann
   a. Purchasing Department- putting together a few large orders for all of campus
   b. Looking at using Sangren as a prototype building
      i. Facilities Management will go in to show what social distancing will look like
      ii. There will be pictures posted for other buildings to base their plans off of
   c. Need to start identifying what buildings will be offline
   d. Some misconceptions about how many people can be in rooms
      i. Everyone should use the COVID capacity spreadsheet.
      ii. This was built by facilities based on CDC recommendations. They could change if CDC recommendations change.
   e. New document uploaded to Teams to give feedback on- Faculty return to work checklist
   f. College IT directors were given direction on computer classrooms

7. Work Group Reports
   a. Have we thought about transitioning to three terms in the future? Fall, Spring, Summer
i. Big change won’t be possible this year due to financial aid, but we can look at big ideas for the future

ii. This is an opportunity to become more flexible for our students

b. When are we going to know what we are doing? What mode of instruction, what classroom, etc?

i. Working with Registrar, JIAC, and Faculty Champions to create process

ii. Add delivery mode in banner- Face-to-Face, Hybrid, Online- Asynchronous, Online- Fully Synchronous, Online- Partially Synchronous

iii. Present this to Provost Council next week

iv. Registrar’s office is building a spreadsheet that will be disbursed to departments to make decisions, then Registrar’s office will update manually

v. Prioritize the large lecture sections, then can make more decisions regarding classroom space availability

vi. Tentative Recommended Schedule: June 11 disburse to departments, due to the Registrar June 22, July 1 final deadline