

9 October 2009

TO: International Education Council Members
Said AbuBakr Wei-Chiao Huang (for Sisay Asefa) Lygia Mueller
Sheila Bair Yvette Hyter Silvia Rossbach (for Steve Malcolm)
Stephen Covell Mary Lagerwey Bill Woods
William Davis Mushtaq Luqmani
Robert Dlouhy Donald McCloud
Willem Homan Dini Metro-Roland

GUESTS: Jason Burkhardt, Lee Ryder, and Rebecca Solomon

FROM: Maira Bundza, Council Chair

RE: Meeting Notice and Proposed Agenda

INTERNATIONAL EDUCATION COUNCIL
Thursday, 15 October 2009, 3 p.m.
Faculty Lounge, Bernhard Center

PLEASE NOTE MEETING LOCATION

Proposed Agenda

Procedural Items

1. Welcoming remarks and introductions
2. Acceptance of the agenda
3. Approval of the September 17 minutes

Information Items

1. Chair's Report – *Maira Bundza*
2. Haenicke Institute for Global Education Report – *Donald McCloud and Bill Woods*
3. Immigration – *Lee Ryder, Haenicke Institute*
4. International Admissions and Services – *Rebecca Solomon, Haenicke Institute*
5. Michitoshi Soga Japan Center– *Steve Covell*
6. International Education Faculty Development Fund – *Steve Covell*
7. Council Charges and Memoranda of Action – *Mary Lagerwey*
8. Russian Festival and other upcoming events

Discussion/Action Items

1. American Council on Education Internationalization Laboratory
 - a. Student Survey – *Jason Burkhardt, Haenicke Institute*
 - b. Infrastructure and Support Working Group – *Said AbuBakr*
 - c. Languages Working Group – *Maira Bundza*
 - d. Study Abroad Working Group – *Mary Lagerwey*
 - e. Global Learning Outcomes Working Group – *Dini Metro-Roland*

Other

1. Next meeting on 19 November 2009, Faculty Lounge, Bernhard Center

Elected council members who cannot attend a meeting of the International Education Council are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.